

**INTERCITY TRANSIT
COMMUNITY ADVISORY COMMITTEE
AGENDA
June 15, 2026 - Olympia Transit Center
5:00 PM**

Join on your computer: Click [here](#) to join the meeting. The meeting ID: 277 658 666 182
30 Passcode: eM2Ui7LW or call in (audio only) +1 929-229-5501, # United States, New
York City Phone Conference ID: 819 520 588#

CALL TO ORDER

- | | | |
|--------------|---|----------------|
| I. | APPROVE AGENDA | 1 min. |
| II. | INTRODUCTIONS | 1 min. |
| | A. Intercity Transit Authority Representative (<i>Sue Pierce</i>) | |
| | B. Intercity Transit Chief of Staff Jillian Nordstrom (<i>Emily Bergkamp</i>) | |
| III. | MEETING ATTENDANCE | 3 min. |
| | A. June 17, 2026 (<i>Kindra Galan</i>) | |
| | B. July 15, 2026 (<i>Jacqueline Garrison</i>) | |
| | C. August 19, 2026 (<i>Michael Gray</i>) | |
| IV. | APPROVAL OF MINUTES - May 18, 2026 | 1 min. |
| V. | RIDER'S ROUNDTABLE | 10 min. |
| VI. | NEW BUSINESS | |
| | A. 2026 - 2031 Transit Development Plan (<i>Rob LaFontaine</i>) | 20 min. |
| | B. System Redesign Update (<i>Rob LaFontaine & Nick Demerice</i>) | 20 min. |
| | C. CAC Recruitment Ad hoc Committee (<i>Amanda Collins</i>) | 10 min. |
| VII. | REPORTS | 10 min. |
| | A. General Manager's Report (<i>Emily Bergkamp</i>) | |
| | B. CAC Ad hoc Committee (<i>Amanda Collins</i>) | |
| VIII. | NEXT MEETING - July 20, 2026. | 1 min. |

Attendance Report Attached.

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Committee materials are available at <https://www.intercitytransit.com/agency/community-advisory-committee>.

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should call us at (360) 786-8585 24 hours prior to the meeting. For TDD users, please use the state's toll-free relay service, 711 and ask the operator to dial (360) 786-8585.

Staff Liaison: Amanda Collins – (564) 669-4756 – acollins@intercitytransit.com

Examples of special accommodation include:

- Sign Language Interpreters (ASL)*
- Video Remote Interpreting (VRI)*
- Real-time Captioning (CART - Communication Access Real-time Translation)*
- Assistive Listening Devices (ALDs)*
- Text Telephones (TTYs)*
- Large Print Materials*
- Braille Materials*
- Audio Descriptions/Recordings*
- Screen Reader Compatibility*
- Qualified Readers*
- Accessible Digital Documents*
- Guidance/Assistance*

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Minutes
INTERCITY TRANSIT
COMMUNITY ADVISORY COMMITTEE
May 18, 2026 – Hybrid Meeting

CALL TO ORDER

Community Advisory Committee (CAC) Chair Rachel Wilson called the hybrid May 18, 2026, meeting of the Community Advisory Committee to order at 5:30 p.m.

Members Present: Clair Bourgeois, Dara Dotson, Ellen Matheny, Hallie Sutter, Jacqueline Garrison, JoAnn Scott, Kindra Galan, Vice Chair- Margaret Janis, Marty Slighte, Matthew Collins, Michael Gray, Rabia Sheikh, Chair- Rachel Wilson, Suzanne Simons, Ty Flint, Andrew Hague.

Absent: DC Wheat, Jim Hanley, Shawn Sandquist, Finch Lucas.

Staff and Guests Present: Emily Bergkamp – Intercity Transit (IT) General Manager, Amand Collins – Public Records Officer and CAC Staff Liaison, Raymond (Ray) Velasquez – Administrative Assistant Intern, Jesse Eckstrom – Information Systems (IS) Technician, Kerri Wilson – Walk-N-Roll Program Supervisor, Jana Brown – Chief Financial Officer, Joanna Grist – Lobbyist, David Foster – Lobbyist, Wendy Goodwin- Intercity Transit Authority (ITA).

APPROVAL OF AGENDA

M/S/A by Margart Janis and JoAnn Scott

INTRODUCTIONS

Chair Wilson introduced Authority member, Wendy Goodwin, as the ITA representative attending the meeting.

MEETING ATTENDANCE

- A. **May 20, 2026, ITA Meeting** – *(Margaret Janis)*
- B. **June 17, 2026, ITA Meeting** – *(Kindra Galan) – absent*
- C. **July 15, 2026, ITA Meeting** – *(Jacqueline Garrison)*

APPROVAL OF April MINUTES.

M/S/A by Ty Flint and Clair Bourgeois

Rider’s Roundtable

Chair Wilson initiated the Rider's Roundtable session, inviting committee members to share questions, concerns, or praise regarding transit services.

Discussion Points & Feedback

- **Kaiser Service Changes:** A committee member noted public dissatisfaction regarding the service adjustment that stops on the street rather than pulling directly into Kaiser. It was highlighted that while customer service estimates a 2-to-4-minute walk to the front door, it can take 4 to 5 minutes for individuals with mobility challenges. Conversely, another member noted that while the change is difficult, it is understandable given that ridership numbers have historically been lower at Kaiser compared to unserved suburban neighborhoods that now have transit access.
- **Lacey Transit Center Accessibility:** Feedback was shared regarding a lack of a safe, direct connection between the Lacey Transit Center and the Martin Way Park and Ride. Commuters wishing to catch the 600 Express bus to Lakewood must either travel all the way back to the Olympia Transit Center or attempt to dangerously cross Martin Way, particularly early in the morning.
- **Positive Route Feedback:** A member praised the new Route 70 and Route 52 changes, noting a very pleasant ride past Pioneer Park and the airport, which significantly cut down travel time to the Tumwater Library by eliminating the need to transfer at the downtown transit center.
- **Inside Reader Boards:** A suggestion was made that bus numbers should be prominently displayed alongside the destination and the time on the inside reader boards for the first few weeks of service changes.

Q&A on Audio Recording Capabilities:

- **Question:** Do the buses have audio recording capabilities in addition to the security cameras?
 - **Answer:** Amanda Collins confirmed the buses are equipped with a microphone located near the driver.

Q&A on Public Ridership Dashboard & Recent Data:

- **Question:** Does Intercity Transit publish monthly ridership statistics per route online (like King County Metro), and do we maintain a public dashboard for this data?
 - **Answer:** Amanda Collins shared recent positive ridership data from Planning Deputy Director Rob LaFontaine:
 - Weekdays are averaging over 15,000 boardings, consistent with high-ridership days prior to the system redesign.
 - Total boardings for the past week were 95,893 (a 0.4% increase from the same period in 2025).
 - Route 9X is the busiest route in the system, averaging over 3,000 boardings per day.

- Significant ridership increases were noted in the West Olympia zone (WinCo/Grocery Outlet), Capital Campus stops (up over 50% from last year) and stops near high schools and Capital Medical (nearly doubled from last year).
 - Emily Bergkamp added that Intercity Transit is actively working with its CAD/AVL provider, Avail, to develop and launch a public ridership dashboard on the website.
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Q&A on Express Bus Announcements:

- **Question:** Can drivers continue to make announcements stating that Route 9X is an express line that only stops at designated locations?
 - **Answer:** Drivers are currently doing this, and the automatic reader boards/automated systems also display this information. The committee agreed that increasing these clear announcements is a great idea to help passengers.
-

Q&A on Interline Route Changing Announcements:

- **Question:** When a bus reaches the end of its route and transitions into a different route (an interline), can it be programmed to announce the change automatically instead of putting the burden on the driver?
 - **Answer:** Amanda Collins shared that the marketing and staff teams have made intentional efforts to promote and explain how "interlines" work (where a bus reaches the end of a line and seamlessly changes to a new route instead of going backward). Staff noted the feedback regarding automating these announcements to assist drivers.
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Q&A on "My Stop" App Tracking Issues:

- **Question:** The "My Stop" mobile application is no longer displaying real-time bus tracking. How can this be resolved?
 - **Answer:** A committee member shared an Android workaround: open the sidebar menu, navigate to *Settings* -> *Advanced Settings*, select *Clear App Memory*, and re-add Intercity Transit. Amanda Collins noted she would pass this along to the communications team to post a public update.
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Q&A on Bus Stop Signs & Electronic Signage:

- **Question:** When will the updated bus stop numbers be placed on the signs, and will there be electronic signage at the transit centers?
 - **Answer:** The facilities team is actively working through the queue to update the standard static "lollipop" signs currently covered by bags. General Manager Emily Bergkamp

clarified that a manufacturer delay caused the initial holdup, but they will be switched over soon. Additionally, electronic signage is scheduled to be installed at both the Olympia and Lacey Transit Centers soon.

Proposed Meeting Start Time

Amanda Collins proposed moving the meeting start time from 5:30 p.m. to 5:00 p.m., adjusting the regular meeting window to 5:00 p.m.–6:30 p.m. This 90-minute schedule aims to accommodate members relying on evening bus schedules and prevent meetings from running too late. Following positive feedback and a show of hands, Chair Rachel Wilson called for a vote. The committee voted overwhelmingly in favor of the change, which will officially take effect at the June 2026 meeting.

NEW BUSINESS

A. Legislative Update (*David Foster and Joanna Grist*)

Contract lobbyists Joanna Grist and David Foster provided a wrap-up of the recent 60-day legislative supplemental session and offered a look ahead to the upcoming 105-day biennial session in January 2027.

Political Context & Elections

- **Local Leadership Stability:** Representatives Beth Doglio and Lisa Parshley, alongside Senator Jessica Bateman, are expected to retain their seats in the 22nd Legislative District. The Republican-held 20th, 2nd, and 35th districts—which overlap with Intercity Transit's service area—are also predicted to see incumbents re-elected.
- **Leadership and Supermajorities:** Key transportation chairs, Senator Marko Liias and Representative Jake Fey, are anticipated to continue their leadership roles. It was noted that Democrats currently hold supermajorities (59 seats in the House, 30 in the Senate), which provides an advantage for bonding purposes, though transportation budgets have historically remained highly bipartisan.
- **Legislative Turnover:** Ahead of the upcoming election cycle, 14 House members and 5 Senate members have chosen not to seek re-election to their current seats due to retirement or bids for alternative offices.

Budget & Policy Updates

- **Supplemental Transportation Budget:** The legislature passed a bipartisan \$16.5 billion supplemental transportation budget for the remaining 15 months of the current fiscal period, expanding bonding authority for highway preservation and maintenance.
- **Funding Challenges & Revenue Declines:** Declining gas tax revenues—driven by global price hikes, reduced fuel consumption, and the rising adoption of electric vehicles—are creating long-term revenue shortages. Additionally, Climate Commitment Act revenues are growing more slowly than projected, and older highway projects continue to face escalating costs.

- **Transit Impact and Outlook:** On a positive note, Regional Mobility Grants were restored to previous funding levels, securing approximately \$60 million statewide over the next four years. However, because the state often dips into transit funds to cover highway shortfalls, Intercity Transit's legislative strategy moving into the 2027 session will focus heavily on defensive measures to preserve existing transit allocations. The legislature is also expected to continue exploring a "Road Usage Charge" (pay-per-mile) system as a potential replacement for the declining gas tax.
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Q&A on Regional Mobility Grants:

- **Question:** Are the regional mobility grants used primarily for operating routes or for capital infrastructure?
 - **Answer:** These grants are almost always used for operations and expanding service, such as strengthening heavy arterial lines or expanding routes across county lines. General Manager Emily Bergkamp noted that Intercity Transit's Route 600 and Route 610 both receive regional mobility grant funding for this type of cross-county service. Protecting this category of funding will be a key priority in the 2027 legislative session.
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Q&A on Intercity Transit Revenue Breakdown:

- **Question:** What is the fiscal impact of state legislative actions on Intercity Transit, and how much of the operating and capital budget comes from the state government?
 - **Answer:** Approximately 80% of Intercity Transit's funding is generated through local sales tax, with the remaining 20% coming from a shifting combination of state and federal grants.
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Q&A on Political Dynamics and Transit Support:

- **Question:** Does a Democratic majority or supermajority significantly impact Intercity Transit, or is the political dynamic largely agnostic?
 - **Answer:** The mention of a supermajority was intended to highlight legislative capabilities, as a 60% threshold allows a party to advance bonding issues without minority support. However, this has not resulted in partisan friction; Washington's capital and transportation budgets have historically remained highly bipartisan. Intercity Transit continues to receive strong bipartisan backing from both local district representatives and lawmakers statewide, as demonstrated during past efforts to secure local sales tax authority.
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B. Walk - N - Roll Program Update (*Kerri Wilson*)

Walk-N-Roll Program Supervisor Kerri Wilson presented the 2025 Annual Report and shared 2026 initiatives, focusing on increasing independence, safety, and healthy lifestyles through walking, biking, and transit accessibility.

2025 Accomplishments & Impact

- **Teens Biking Destinations:** Launched via a WSDOT grant, this program added four staff members, safety gear, and a bike fleet to teach 150 middle and high school students bike handling, safety, and maintenance. Graduates received a bicycle package (bike, helmet, lock, lights).
- **Bike Shop & Maintenance Growth:** Refurbished 156 of 356 community-donated bikes and distributed a record 180 back to the public. This included 112 bikes issued through the Full Cycle program to support college students, refugee and immigrant communities, and unhoused individuals.
- **Community Mechanics:** Expanded the Do-It-Yourself (DIY) bike repair program to twice a month, serving 72 participants. The program also hosted its first youth bike mechanic camp, held 10 maintenance classes for 79 people, and partnered with the Timberland Regional Library to offer free tool kit checkouts.
- **School Partnerships:** Provided bike safety training for PE credit to 52 students at Avanti High and Envision Career Academy, culminating in a 45-mile bike camping trip. The program also supported 52 walk-to-school events and utilized mobile traffic gardens to teach pedestrian and bike safety to 2,352 elementary students.
- **Transit Education:** Reached 571 youth and families through school bus visits and rolling classrooms, alongside hosting 196 preschool-aged children for "rolling story time" bus trips to the transit bus wash.

2025 Statistical Totals

- **301** helmets and **277** total bikes distributed.
- **443** people taught bike maintenance; **116** taught to ride for the first time.
- **2,644** people taught bike safety; **767** received transit education.

2026 Initiatives

- Expanding adult bike education with the Olympia Food Co-op and increasing group community rides.
- Launching the program's first bilingual bike rodeo ("Bici Fest") at Lydia Hawk Elementary.
- Securing funding to add adaptive bikes to the fleet for improved inclusivity.
- Introducing a new e-bike lending library for Intercity Transit employees via a WSDOT grant.

Q&A on Peer Education & Community Outreach:

- **Question:** In what ways is the Walk-N-Roll program encouraging program participants to act as peer educators and reach out to their friends and family?
 - **Answer:** Program volunteers actively learn bike maintenance skills and transition into teaching roles. Additionally, youth who complete the Teens Biking to Destinations program can apply to become student helpers during summer sessions to assist new learners, and the high school internship program serves as another key avenue for peer leadership.

Q&A on Relationships with Local Bike Shops:

- **Question:** Does the program develop partnerships with local bicycle stores or share information about them with participants?

Answer: The program maintains strong relationships with local bike shops. This collaboration is especially visible during the Bicycle Community Challenge events, where local shops like Trek Bicycle, Deschutes River Cyclery, and Big Stump Bikes host community celebration stations.

Q&A on Adaptive Cycling & Services for Visually Impaired Riders:

- **Question:** Are there cycling resources or tandem bikes available for visually impaired individuals who have a non-impaired vision family member or volunteer to lead?
 - **Answer:** Walk-N-Roll is actively working to acquire an adaptive bike fleet. To ensure proper implementation, the program is pursuing a grant to receive specialized training from *Outdoors for All*—a Seattle-based organization expert in adaptive recreation.
- **Question:** If a tandem bike becomes available for a visually impaired student, would they be paired with a sighted volunteer?
 - **Answer:** Yes, pairing students with sighted volunteers is an option. The long-term goal is to secure various adaptive styles—such as adult trikes and tandem bikes—to accommodate diverse accessibility needs.

Q&A on Expanding Regional Bike Parking:

- **Question:** How can the community secure more bicycle parking across Olympia, Lacey, and Tumwater?
 - **Answer:** Program staff agreed that expanding secure bike parking is a vital need, noting that a great starting point would be focusing on infrastructure improvements to support the local schools partnered with the program.

C. Draft Capital Improvement Plan (Jana Brown)

Chief Financial Officer Jana Brown presented the 2026–2031 Draft Capital Improvement Plan (CIP), an annually updated five-year framework that guides capital investment forecasting, secures grant opportunities, and supports the agency's long-term Transportation Development Plan.

2027 Cost Summary & Project Breakdown

The five-year plan projects **\$194.6 million** in total capital needs, with **\$61.8 million** allocated for 2027. The 2027 spending plan includes:

- **Revenue Vehicle Replacement (63%):** Routine replacement of coaches, vanpools, and Dial-a-Lift vehicles to optimize maintenance costs and fuel efficiency.
- **Hydrogen Pilot Project (10%):** A grant-funded alternative fuel infrastructure program.
- **Passenger Stations (8%):** Upgrades at South Puget Sound Community College and the Centennial Amtrak Station, the latter funded via cost-sharing with Lacey, Olympia, and Thurston County.
- **Technology Improvements (8%):** Completion of the "OneIT" system upgrade, vanpool telematics installation, and customer navigation infrastructure (including digital signage).
- **BRT Light & Smart Corridors (6%):** Enhancements to high-capacity transit routes.
- **Support Vehicles, Equipment, & Contingency (5%):** Maintenance service vehicles and a small project emergency reserve.

2027 Funding Sources & Next Steps

Projected funding will come from Intercity Transit's capital reserves (saved operational funds earmarked for one-time expenditures), federal/state grants, and local partner contributions (\$97,500 for the Amtrak station). The draft is published on the agency website, and a public hearing is scheduled during the Intercity Transit Authority meeting on Wednesday, June 17, 2026.

Q&A Session

Public Hearing Accessibility and Feedback

- **Question:** Where will the public hearing be held, and how can the public submit feedback remotely?
- **Answer (Jana Brown):** The hearing will take place at Intercity Transit during the June 17, 2026, Authority meeting. Feedback can also be emailed directly to jbrown@intercitytransit.com or finance@intercitytransit.com to be presented to the board.

Budget Strategy and Capital Reserves

- **Comment:** A member highlighted the critical importance of the CIP to the agency's ongoing operational health.
- **Answer (Jana Brown):** Staff explained that day-to-day operations are kept strictly within local sales tax means, allowing unspent operational funds to be saved into capital reserves for fleet and facility investments, which are further maximized by matching state and federal grants.

Project Selection and Advisory Collaboration

- **Question:** How are CIP projects selected, and can the Community Advisory Committee (CAC) collaborate on them?
 - **Answer (Jana Brown):** Selection is driven by multi-department internal planning cycles (Facilities, Planning, and Information Systems) tracking the lifecycle of assets. Staff emphasized that the team is entirely open to outside suggestions and invited the committee to submit ideas for review.
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Q&A on Public Hearing Accessibility and Feedback Channels:

- **Question:** Where will the public hearing for the CIP be held, and how can the public submit feedback remotely?
 - **Answer:** It will be held during the Authority Board meeting on June 17, 2026. The draft is online, and remote feedback can be emailed to jbrown@intercitytransit.com or finance@intercitytransit.com to be presented to the board.
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Q&A on Budget Strategy and Capital Reserves:

- **Question:** A member highlighted the critical importance of the CIP and praised the clear layout of expenses and revenue sources.
 - **Answer:** Operations are managed within local sales tax means, allowing unspent funds to go into capital reserves for fleet and facility investments, which are further maximized by matching state and federal grants.
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Q&A on Project Selection Process and Advisory Input:

- **Question:** How are CIP projects selected, and can the CAC collaborate on them?
 - **Answer:** Selection relies on early internal planning and asset lifecycle tracking across Facilities/Fleet (Jonathan Yee), Planning/Development (Peter Stackpole), and Information Systems (Jason Aguero). Staff welcomed outside suggestions and invited the committee to submit ideas.
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General Manager's Report (*Emily Bergkamp*)

General Manager Emily Bergkamp called in remotely from Salt Lake City, Utah, to provide updates on transit roadeos, board administration, federal funding, and service updates.

Key Discussion Points

- **Transit Roadeos:** Intercity Transit operators and maintenance teams are currently competing at the International Roadeo in Salt Lake City, following a Grand Champion win in 2024. Additionally, operator John Clauson recently placed 8th in a separate 35-foot coach competition. Authority Representative Wendy Goodwin announced that a local community Roadeo will be held at the Tumwater Brewery on June 27 and 28, 2026.
- **Interjurisdictional Conference:** The agency is holding its mandatory four-year board composition review. Because Thurston County's population (300,000) remains well below the statutory 400,000 threshold required to trigger an expansion, no changes will be made to the board's structure.
- **Federal Transportation Funding:** The federal five-year surface transportation reauthorization proposal was recently introduced. The current bill expires on September 30, 2026, and the agency is tracking progress to ensure a seamless transition or continuing resolution.
- **Service Redesign Outreach & Adjustments:** General Manager Bergkamp featured the system redesign on the local social media platform "Heal Oly" via an onboard interview on Route 47. While community feedback is largely positive, staff are tracking concerns on the West Side regarding downtown transfers to Route 9X. Timetables and detours are being adjusted to fix ongoing scheduling delays, notably for Route 24.

Q&A on Zero-Fare Policy Evaluation:

- **Question:** The current zero-fare program window concludes in 2028. What is the timeline for evaluating its future?
 - **Answer:** A formal review will take place throughout 2027 to be incorporated into the 2028 budget. The policy is locally sustained rather than grant funded. It was originally implemented because upgrading smart card farebox infrastructure would have cost \$3 million to \$5 million, while actual fare collections only recovered 2% of agency revenue. The board will begin preliminary discussions at a retreat on June 12, 2026. While data and demographics will be thoroughly analyzed, early sentiment strongly favors maintaining the program due to its significant community and financial equity benefits.

Q&A on Authority Board Retreat Materials

- **Question:** Will the materials from the upcoming June 12 board retreat be shared with the committee?
 - **Answer:** Yes, the retreat minutes and summary reports will be provided to the CAC. They will include the board's policy discussions and a list of specific service and timing corrections slated for the next service change cycle in September.

NEXT MEETING: June 15, 2026, 5 pm, at the Olympia Transit Center.

- **ADJOURNMENT** Meeting adjourned at 7:04 p.m.

Prepared by Nicole Jones

COMMUNITY ADVISORY COMMITTEE
AGENDA ITEM NO. 6-A
MEETING DATE: June 15, 2026

FOR: Community Advisory Committee Members

FROM: Rob LaFontaine, Planning Deputy Director, 360-705-5832

SUBJECT: Presentation: 2026 – 2031 Transit Development Plan

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- 1) **The Issue:** Provide the Committee with an overview of the Transit Development Plan annual process and related discussion on Planned Operating Changes.
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- 2) **Recommended Action:** Information and discussion.
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- 3) **Policy Analysis:** N/A.
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- 4) **Background:** The State of Washington, under RCW Section 35.58.2795, requires each public transit system to provide an annual status report and update of its Transit Development Plan (TDP).

The update must include the following elements:

- a) Description of the service area, operations and facilities;
- b) State and agency goals, objectives, and action strategies;
- c) Local performance standards and measures; and
- d) Multiyear financial plan with forecasted changes to service, capital expenses and projects of regional significance.

The finalized Transit Development Plan will be shared with regional jurisdictions and filed with the Washington State Department of Transportation by September 1, 2026.

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- 5) **Alternatives:** N/A.
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- 6) **Budget Notes:** N/A.
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- 7) **Goal Reference:** **Goal #1:** *“Assess the transportation needs of our community throughout the Public Transportation Benefit Area.”* **Goal #4:** *“Provide responsive transportation options within financial limitations.”* **Goal #6:** *“Encourage use of our services, reduce barriers to access and increase ridership.”*
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- 8) **References:** N/A.

COMMUNITY ADVISORY COMMITTEE
AGENDA ITEM NO. 6-B
MEETING DATE: June 15, 2026

FOR: Community Advisory Committee

FROM: Rob LaFontaine, Planning Deputy Director 360-705-5832
Nick Demerice, Chief External Relations Officer 360-236-5058

SUBJECT: Project Update, May 2026 System Redesign

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- 1) **The Issue:** Provide an update to the CAC on fixed route service following the implementation of the May 3, 2026, system redesign.
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- 2) **Recommended Action:** Information and discussion.
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- 3) **Policy Analysis:** Provide regular opportunities for engagement and feedback from members of the Community Advisory Committee regarding changes to transit service.
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- 4) **Background:** When the CAC convenes on June 15th Intercity Transit will be six weeks post implementation of new bus routes operating in the community. Staff will provide a preliminary overview of system performance and identification of emerging areas where service adjustments are being considered.
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- 5) **Alternatives:** N/A.
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- 6) **Budget Notes:** N/A.
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- 7) **Goal Reference:** Goal #1: *“Assess the transportation needs of our community throughout the Public Transportation Benefit Area”* Goal #2: *“Provide outstanding customer service”* Goal #4: *“Provide responsive transportation options within financial and staffing limitations.”* Goal #6: *“Encourage use of our services, reduce barriers and increase ridership”* Goal #7: *“Build partnerships to identify and implement innovative solutions that address mobility needs, access and equity as a service provider and as an employer”*
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- 8) **References:** N/A

**INTERCITY TRANSIT
COMMUNITY ADVISORY COMMITTEE
AGENDA ITEM NO. 6-C
MEETING DATE: June 15, 2026**

FOR: Community Advisory Committee

FROM: Amanda Collins, CAC Staff Liaison, 564-669-4756

SUBJECT: 2026 Community Advisory Committee Recruitment

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- 1) **The Issue:** Present a timeline and process for the 2026 Community Advisory Committee (CAC) recruitment.

 - 2) **Recommended Action:** Provide the process, timeline, and select three members to participate in an ad-hoc committee to interview candidates and make recommendations to the Authority.

 - 3) **Policy:** In 2001, the Intercity Transit Authority chartered a Community Advisory Committee. In 2011, the Authority approved an additional youth position, increasing the number of members from 19 to 20. It was the Authority's direction to conduct annual recruitment. New members are appointed by the Intercity Transit Authority (ITA).

 - 4) **Background:** Community Advisory Committee members serve three-year terms and may serve no more than two consecutive three-year terms. There is an exception for the youth position, which is a one-year term. The youth member can apply for a three-year position once they age out of the youth role. Each fall, staff conducts a recruitment to fill vacancies that occur throughout the year, through normal attrition or if members do not seek reappointment at the expiration of their term.

The CAC is comprised of at least 20 individuals, 19 members and 1 or more youth representatives. The goal is to create a group of transit advisors that are representative of our diverse community.

Traditionally, three ITA members and three CAC members comprise the ad hoc committee to assist in recruitment, conduct interviews, and make recommendations to the Authority Board for appointment.

Applications are proposed to be available September 2, 2026, and due by October 9, 2026. The Authority will select applicants to interview on October 21, 2026.

Interviews are proposed for November 6, 2026, with candidate selection on November 18, 2026.

5) **Alternatives:** N/A.

6) **Budget Notes:** N/A.

7) **Goal References:** An engaged Community Advisory Committee supports all agency goals.

8) **References:** N/A.

Intercity Transit Authority Meeting Highlights/Summary
A brief recap of May 20, 2026, Intercity Transit Authority Meeting

Wednesday night, the ITA:

- Conducted a public hearing on the draft 2027 – 2030 Transportation Improvement Program (TIP) for anticipated federally funded projects identified for programming into the local, regional, and state planning documents prior to proposed ITA adoption on June 17, 2026. (Jessica Gould)
- Authorized the General Manager to enter a 17-month lease extension with Kaufman Inc, up to \$164,997.90 in value, which includes the base term, an optional five-month extension, any associated tax, and some contingency for miscellaneous utilities and tenant improvements. (Michael Maverick)
- Authorized the General Manager to execute Task Order 5 with Iteris, Inc. in the amount of \$824,178, for a total not-to-exceed contract value of \$1,722,020, to support engineering and consulting services for implementation of Transit Signal Priority and Thurston Smart Corridors. (Peter Stackpole)
- Authorized the General Manager to purchase furniture from Inside Source utilizing the King County Directors' Association Cooperative Contract 25-130 in an amount not-to-exceed \$140,000, including sales tax and 10% contingency. (Noelle Gordon)
- Scheduled a public hearing for the Draft CIP 2027–2031 for 5:30 p.m. on Wednesday, June 17, 2026. Final adoption is proposed for the same date, pending any necessary revisions following public comment. (Jana Brown)
- Declared items listed in Exhibit A as surplus. This list includes various items from the Facilities, Information Systems, and Inventory departments, which are surplus to our needs. The total value of the items listed in Exhibit A is estimated at \$29,826.52. (Noelle Gordon)
- Awarded four surplus vanpool vehicles to 501 (c) (3) non-profit organizations within the Thurston County Public Transportation Benefit Area: **Boys & Girls Clubs of Thurston County; Wee Love Learning Early Learning Center; Innovations Human Trafficking Collaborative; and City Gates Ministries.** (Lynne Cunningham)

Other Items of Interest:

- Received public comment from several members of the public regarding the recent May Service Redesign.

General Manager's Report

Governing Body Composition Review

- Per Washington State RCW 36.57A.055, the composition of the transportation benefit area's governing body (PTBA) is reviewed every four years to ensure fair representation amid population shifts or annexations. Changes to the composition are triggered if a

county's population exceeds 400,000 and it does not contain a city of 75,000 or more operating under the same RCW. The conference held this evening (May 20, 2026) concluded the Intercity Transit Authority (ITA) will maintain its current composition.

APTA Mobility Conference and International Rodeo

- The conference was held in Salt Lake City, Utah, May 15-19. ITA member Sue Pierce, Bergkamp and several staff from Operations and Maintenance attended. The Maintenance team competitors were Richelle Loken, Jonathan Reynolds and Jackson Madison, and they placed first in the vehicle module and 8th overall. Operator Clinton Jimenez competed in the 40' Operator competition and placed 31 out of 90 competitors.

Federal Legislation Update

- Bergkamp heard from Dale Learn of Gordon Thomas Honeywell that on May 17 the House Transportation and Infrastructure Committee released its five-year service transportation reauthorization proposal. While there's still a lot of work to do, overall, advocates believe this proposal represents a strong starting point for transit. The current bill expires on September 30, so we're hoping for a continuing resolution to maintain that.

Service Redesign & Feedback Collection

- Bergkamp thanked the Customer Service staff, Transit Ambassadors, Operations Supervisors, and Planning staff for their hard work and handling of customer feedback during the recent service redesign launch.
- Rob LaFontaine and his team gathered feedback directly from the Operators. Key initial findings include the need for adjusted route timings and better distributed time points.
- Staff will work on adjustments over the coming months, and LaFontaine will deliver a full presentation during the June 12 ITA retreat.

Prepared May 21, 2026, Pat Messmer/Clerk of the Board

COMMUNITY ADVISORY COMMITTEE ATTENDANCE RECORD

		1	2	3	4	5	6	7	8	9	10	11	12
CAC Members		Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26
Clair	Bourgeois	absent	x	absent	x	x							
Dara	Dotson	x	absent	absent	absent	x							
DC	Wheat	x	absent	absent	absent	absent							
Ellen	Matheny	x	x	x	x	x							
Hallie	Sutter	absent	x	x	x	x							
Jim	Hanley	x	absent	x	x	absent							
Jacqueline	Garrison	x	x	absent	x	x							
JoAnn	Scott	x	x	x	x	x							
Kindra	Galan	x	x	x	absent	x							
Margaret	Janis	x	x	x	x	x							
Marty	Slighte	x	x	x	x	x							
Matthew	Collins	x	x	x	x	x							
Michael	Gray	absent	x	x	x	x							
Rabia	Sheikh	x	x	x	x	x							
Rachel	Wilson	x	x	x	x	x							
Shawn	Sadquist	absent	absent	x	x	absent							
Suzanne	Simons	x	x	x	x	x							
Ty	Flint	x	x	x	absent	x							
YOUTH Andrew	Hague	absent	absent	absent	absent	x							
YOUTH Finch	Lucus	absent	absent	absent	absent	absent							

= Joint meeting does not count against required meeting attendance