

**INTERCITY TRANSIT
COMMUNITY ADVISORY COMMITTEE
AGENDA
January 9, 2023 - Virtual Meeting
5:30 PM**

You may join this Microsoft Teams remote meeting on your computer or mobile app: [Click here to join the meeting](#), meeting ID: 277 493 759 102 Passcode: KGja52 Or call in (audio only) [+1 929-229-5501,,912964500#](#) United States, New York City Phone Conference ID: 912 964 500#

CALL TO ORDER

- | | | |
|--------------|--|----------------|
| I. | APPROVE AGENDA | 1 min. |
| II. | INTRODUCTIONS | 1 min. |
| | A. Intercity Transit Authority Representative DON MELNICK | |
| III. | MEETING ATTENDANCE | 3 min. |
| | A. January 18, 2023, ITA Meeting - (Ursula Euler) | |
| | B. February 1, 2023, ITA Meeting - (Harrison Ashby) | |
| | C. February 15, 2023, ITA Meeting - (Marie Lewis) | |
| IV. | APPROVAL OF MINUTES - October 17, 2022 | 1 min. |
| | INTRODUCTIONS - (All) | 30 min. |
| V. | NEW BUSINESS | |
| | A. Roadmap to a Zero Emissions Fleet (Jonathon Yee) | 45 min. |
| VI. | CONSUMER ISSUES - All | 15 min. |
| VII. | REPORTS | |
| | A. December 7, 2022, ITA Meeting (Ursula Euler) | |
| | B. General Manager's Report (Ann Freeman-Manzanares) | |
| VIII. | NEXT MEETING - February 13, 2023 | |
| IX. | ADJOURNMENT | |

Attendance Report Attached.

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If you need special accommodations to participate in this meeting, please call us at (360) 705-5857 three days prior to the meeting. For TDD users, please use the state's toll-free relay service, 711 and ask the operator to dial (360) 705-5857.

Please consider using an alternate mode to attend this meeting: bike, walk, bus, carpool, or vanpool. This facility is served by Routes 62A, 62B (on Martin Way), and 66 (on Pacific Avenue).

Minutes
INTERCITY TRANSIT
COMMUNITY ADVISORY COMMITTEE
October 17, 2022 - Virtual Meeting

CALL TO ORDER

Chair Smit called the virtual October 17, 2022, meeting of the Community Advisory Committee (CAC) to order at 5:30 p.m.

Members Present: Chair Walter Smit; Vice-Chair Jihan Grettenberger; Nikki Crist; Naythan Ramos; Rachel Weber, Ursula Euler, Joan O'Connell, Allison Spector and Eliane Wilson.

Absent: Gene Angel; Jonah Cummings; Marie Lewis; John Gear; David Bonauto, Ty Flint, Betty Hauser, Lloyd Peterson, Marilyn Scott, Edwina Waehling, and Natalie Smith.

Staff Present: Ann Freeman-Manzanares; Nancy Trail; Eric Phillips; Emily Bergkamp; Jana Brown; Michael Maverick; Izi Lemay; Claire Daniels; Alex Auty, and Ramon Beltran.

APPROVAL OF AGENDA

It was M/S/A by NAYTHAN RAMOS and JIHAN GRETTEMBERGER to approve the agenda.

INTRODUCTIONS

Smit introduced Authority member, CITY OF YELM COUNCILMEMBER BRIAN HESS, as the representative who was scheduled to attend the meeting.

MEETING ATTENDANCE

- A. October 19, 2022, ITA Meeting - Naythan Ramos
- B. November 2, 2022, ITA Meeting - John Gear
- C. November 16, 2022, ITA Meeting - David Bonauto
- D. December 7, 2022, ITA Meeting - Walter Smit

APPROVAL OF MINUTES

It was M/S/A by JIHAN GRETTEMBERGER and NAYTHAN RAMOS to approve the minutes of the August 15, 2022, CAC meeting.

NEW BUSINESS

- A. **Draft 2023 Budget - (Jana Brown)** Brown introduced herself as the Chief Financial Officer indicating she was presenting the 2023 draft budget that was presented to the ITA on October 5, 2023. This will provide an opportunity to ask questions and provide input prior to approval in December. The 2023 funding resources in the draft budget includes \$329M in available resources to fund both the operating and capital budget. The main revenue source is sales tax and is budgeted based on 0% increase of the 2022 revenues which is coming in about 2% higher than 2021 revenues. This is a conservative approach as they are witnessing the effect of the economy on the current revenues in comparison to the previous two years where there

were double digit increases. Spending is maintained but slowing down compared to what was seen in 2020 and 2021. The Agency is also looking at \$54M in total grant revenues for 2023. Brown shared how they propose the revenues to be spent in the 2023 draft budget including capital projects, new projects, new staff, ongoing projects and operational expenses. The proposed operating budget is \$94.5 M which includes \$15.9M in rollover and \$2.5 of new projects. The proposed capital budget is \$85.8M which includes \$1.4M in new projects and \$84.4M for rollover projects for a total proposed 2023 expenditure budget of \$180.3M. The specific details are included in the CAC packet. She shared the new projects for 2023 including NE Lacey Transit Terminal Facility; Final Phase of the Olympia Transit Center Improvements; Dial-A-Lift Scheduling Software Replacement; Enhanced Translation Services; Enterprise Resource Planning Software Review; and an additional three facilities trucks for the expanded workplan. Some of the continuing projects in 2023 include the Pattison Facility Improvement Project; Bus Rapid Transit (BRT) Capital Program; Alternative Technology Program, Bus Stop Facility Improvement Program, Martin Way Park and Ride Express Direct Access, Purchase 12 Vanpool Vans, Outreach Education Services and Website Enhancements. The 2023 budget does include some staffing changes, including Information Services Help Desk Technician; Senior Network Systems Analyst; Network Systems Analyst; Finance Manager; Marketing & Communications Coordinator; two Associate Planners; Facilities Specialist and a Maintenance Analyst. There is a public hearing scheduled for November 2, 2022, for the community to come and share any suggestions and input to the ITA and then in the next seven weeks staff will prepare for the final adoption at the December 7, 2022, ITA meeting.

Brown answered questions.

Wilson – inquired about the staffing details concerning the levels of staffing for operators and asked if it is considered status quo at this time.

Brown- responded that the budget is at status quo for what was in the 2022 budget due to the staffing shortage and that it will be kept the same until that number is exceeded.

Freeman-Manzanares – added that the number of operators they have budgeted is for the pre-covid service levels. Currently the Agency is at 74% of pre-covid service levels and depending on how quickly they can hire operators it may take a couple of years before they have enough operators to operate pre-covid levels of service. That number is in the budget and they hope to meet it sooner than later.

- B. Village Vans Program Update** – (*Emily Bergkamp & Izi Lemay*) Bergkamp introduced Izi Lemay and shared her presentation title Operator Recruitment and Village Vans Program. The origin of the presentation was a request from CALACT which is the California Association for Coordinated Transportation who had heard wonderful things about the Village Vans program, which is also a job training program. They wanted to hear about the synergy between the program and operator recruitment. The Agency has always been very successful in recruiting operators from the volunteer drivers in the Village Vans program. Bergkamp shared an overview of the presentation including how transit found her, because a lot about the success of the Village Vans program is the volunteers working in the program. She will share her experience with volunteerism and her experience with IT; a little bit about operator recruitment and then finally will end with information about Village Vans including some stats from the past few years, the community partners they work with and then she'll highlight some IT employees who were once Village Vans volunteers as well as some passenger success stories.

Bergkamp shared that before IT she worked at Senior Services for South Sound directing their adult daycare program for 4 years. This gave her a great platform and first experience in her working life. She had a wonderful boss who felt strong about the mission for seniors and keeping them as active as possible as long as possible. Through the Stars program which is geared to have people come in and participate in activities, share a meal, and give caregivers a respite during the day. Caregiver health is very important because they neglect themselves in the process. During her time there IT was recruiting for the Citizen Work Group that is now the CAC and she put in her application and was fortunate enough to serve. One thing she remembers is she had exposure to all the public transit professionals including Ann and several others that have retired. One thing she will always remember is how passionate they were about public transit. Staff always shared the best information and members could provide feedback about policy changes they were making. It really influenced her career and she knew if a position ever became available at IT based on the employee longevity and passion she would apply. Then she fully committed to taking transit as a career. Her almost 19 years at IT have been spent in Operations. She did a short stint in development with the Walk N Roll program. She started in the vanpool program in 2004, moved to the Youth Education program in 2007, and then to DAL in 2008, and finally to the Director of Operations in 2018.

Bergkamp gave a shout out to the marketing department and their marketing firm who helped create the operator recruitment campaign going on now. One of the first things the Agency looks at in hiring drivers is their customer service skills. In the past they focused on hiring people with commercial driver's licenses who might not have customer service skills. They realized that people coming from other transportation positions who already had a CDL might not always have great customer service skills. They believe they can teach anyone to drive and have been very successful at it and so they make it a priority to hire for customer service skills first. When recruiting for operators they focus on transit as a career and many employees can show that if someone applies themselves and works hard, they are going to have access to other opportunities. There are internships to provide an insight so they can try it out and see what it might be like. The Agency also has a great state benefits package, deferred comp/401k. Job opportunities are advertised in various locations including Craigslist, Indeed, Twitter, Facebook, WorkSource, JBLM, and they also go to Commercial Driver's schools. They have also used headway signs on the buses, posting on government jobs, and NeoGov which has a broader reach, and several other locations. The operator training timeline includes application, then a video test which provides information about their customer service skills, once they have gone through that then they move on to the interview process. Some might get an offer for a vehicle detailer position on a temporary basis until the next class starts. They receive eight weeks fully paid training. Sometimes there are candidates who almost have the skills, and maybe they need practice with their interview skills, or with their resume and staff will connect them with Village Vans. They can volunteer learning to drive and can work with the staff and receive those benefits. It is a nice flow even if they are initially unsuccessful, they might be able to help applicants get to the next step in the hiring process.

Bergkamp indicated she and Lemay would share some information on the Village Vans workforce development program and the two layers for both passengers and volunteers. Village Vans is a two-part workforce development program not only for the volunteers that are looking to advance their careers but also helping stabilize the employment of the passengers in the community. Passengers come for employment related transportation,

including interviews, work, and daycare stop along the way. They do service a lot of families that need support. Mostly it is when fixed-route would be difficult and is considered a supplement to fixed-route. For those struggling to meet their needs, get to and from work with kids to take care of the time constraint is going to be a heavy pressure. The program helps alleviate that pressure so people can feel supported and have stability and economic growth. Bergkamp added that IT's Village Vans program has been in operation since 2002, and turned 20 this year, and has received multiple federal competitive funds for both operating and capital expenses. Operating funds were used to fund 50% of the staff time used to administer the program and capital funds were used to purchase 50% or two out of the four vans used for the program. The Village Vans program was one of only 16 agencies awarded an innovative transit workforce development grant in 2015. The total federal grant funding secured is nearly \$1M. Bergkamp shared a little about volunteerism and cited a study from 2013 from the office of Research and Evaluation Corporation and for National Community Service found that after controlling for demographic variables that volunteering was associated with a 27% higher odds of employment. The study found that statistic as statistically significant at the 99% confidence level the association between volunteering and employment had the strongest effect on individuals without a high school diploma or equivalent and individuals who live in rural areas. They also found the relationship stable across gender, race, ethnic categories and age, time, metropolitan statistical area and unemployment rates. One of the benefits not easily recognized from volunteering is the higher rate of employment. Right now the program is struggling to attract volunteers possibly because most are looking for paid employment right now with things like inflation being challenging.

Lemay indicated they have had quite a few people approach the program wanting to join it but without the guarantee of income they would choose to go to a retail job or something else that is able to give them income. People joining are either unemployed or under-employed. One of the ways they mitigate that issue is working with WorkSource where someone might be on unemployment and is able to get work experience and get their wages paid. As far as general community members not affiliated with WorkSource they might not have that guarantee and would go for something that is paid.

Bergkamp shared that it is important for Village Vans staff to have competency of issues around poverty. The Beegle Poverty Immersion Institute in Portland, Oregon provides a grounded understanding of poverty. Helping someone find a job who comes from a history of systemic poverty is dealing with some different issues than someone temporarily in between jobs. They don't want to do any harm as they are trying to build their confidence, and this is really what a lot of it is about. Lemay shared that she and Eric attended the training and that she has a background in sociology and cultural studies. It is a good reminder to have some insight into how implicit bias can impact relationship building. The greatest take away from the training is to really listen to the stories shared. Engaging with other social workers and helping professionals talk about their stories is a way to understand how one's bias might be created to reveal and break through it not to hinder the relationship building. The Village Vans program is about getting to know them as who they are and not just applying a blanket solution to every person. To understand the context they are currently living in and navigate resources.

Bergkamp shared some Village Vans volunteer statistics from the past several years including:

Employment hires:

2019 - 21

2020 - 19

2021 - 7

Employment with Intercity Transit:

2019 - 11

2020 - 4

2021 - 4

Employment in the Transportation field:

2019 - 16

2020 - 2

2021 - 2

They track the transportation related jobs from trucking to school bus driving. Interestingly 50% of Village Vans from 2019 to 2021 have been hired on at IT in some capacity. Over time IT has hired 41 Village Vans volunteers since 2002 and about 25 still work at IT, including 22 operators.

Village Vans Passenger Trips:

2019 Trips:

Work support - 3,708

Daycare stops - 1,640

School or training - 952

2020 Trips:

Work support - 1892

Daycare stops - 1378

School or training - 450

2021 Trips:

Work support - 1292

Daycare stops - 128

School or training - 226

Lemay shared that the main partner they receive volunteer driver referrals from is Workforce or Pac Mountain. They are integral to supplying drivers because they benefit the most from the driving training program offered to get hired in a career pathway slated to be growing in the local economy and get the on the job training skills. One of the emerging community partnerships is with SPSCC. They have a really wonderful career center and student employment program. They offer WorkFirst funding for their work study students and are able to include that in their financial aid packet. This helps sustain the workers coming from SPSCC looking to work while they are studying. This is one way they are able to give back to the community and be sustained besides the experience that comes from driving for the program. Bergkamp added they coordinate online resource referrals and coordinate efforts for folks looking to get back into the workforce. They are now getting back to resource fairs since Covid to help educate client-based programs to the ongoing resource development of Village Vans. They also work directly with them for one on one referrals to address access by

clients and employers. Sometimes they work jointly on marketing and outreach efforts and direct referrals and placements. Izi and Eric do a lot of outreach targeted to low income community members seeking or sustaining new employment or those encountering transportation barriers related to employment. The outreach consists of going to career fairs, development and distribution of program materials and recruitment interviews of potential new volunteers. They have an electronic fillable form people can complete at job fairs and hiring events online if they are interested in the program.

Bergkamp shared a story about an IT employee named Grant. He started at Village Vans and before he became a volunteer he had hit rock bottom. He felt aimless and didn't have a sense of what he would do next. He was in a local coffee shop in 2016 and saw a Village Vans pamphlet. He called and was interviewed for a position the next day. Grant shared that the faith the staff had in him greatly contributed to his confidence to be where he is today. He volunteered for six months. Grant interviewed for two non-operator positions before interviewing and being selected as a DAL operator. He has been with IT for almost six years and has spent two of those as a DAL dispatch intern and has now moved into that role. In his personal time Grant enjoys all thing trivia, comics, anime, and the band The Posies. His greatest joy is traveling to California to visit his three children.

Lemay shared that she came to Olympia to attend TESC and graduated in 2016 with a degree in sociology and cultural studies. She added that originally she was going to work with adults with developmental disabilities as she had in her personal life supporting her sister who is autistic. She got burned out very quickly and with the job market at the time she struggled to find meaningful full-time work that paid well. She got a part time job at Costco and was volunteering at Kokua when she found out about Village Vans, likely from the bus as she is an avid bus rider. When she joined the Village Vans program it gave her a deeper insight into IT's operations, and she was able to interact with operators and be supported and mentored by the staff at Village Vans. They helped her work on her resume and interview skills. Initially she felt she would never drive a bus but came around to the idea that she could have a career in transit. She was hired in 2019 as a coach operator and got her CDL after the two-month training program. She worked hard to build her skills and perform well. After two years she joined the core trainer team to train new operators. After eight months the Village Vans Supervisor opportunity became available and she was encouraged to apply. She is humbled, grateful and passionate about the program being a success story and feels her career began when she started driving for Village Vans. She is a living example of a Village Vans success story.

Bergkamp also shared some passenger success stories. They were lauding the program for the services Village Vans provides. The support and encouragement lend themselves to foster confidence and the ability to be successful in many facets of their lives. Some reported completing education goals, being reunited with their children, a recent immigrant who were able to benefit from the employment related transportation, a survivor of domestic violence used the program for transportation to find work, and a convicted felon living in rural Thurston County used the program to attend a local community college to earn their GED. Bergkamp shared an excerpt from Julia Dinsmore's poem, "My Name is Not Those People."

The wind will stop before I let my children become a statistic.
Before you give min to the urge to blame me,
The blames that legs us go blind and unknowing into the isolation that disconnects us,
take another look.

Don't go away.
For I am not the problem, but the solution.
And...My name is not "Those People."

Bergkamp & Lemay answered questions.

O'Connell - shared that she finds the program to be so incredibly inspiring and Izi is a gem who will continue the legacy.

Smit - inquired about the presentation for CALACT.

Bergkamp - responded that everyone around the country is trying to find out how to hire operators because everyone is experiencing these issues and CALACT has a yearly conference and this was one of the main topics of the conference. Village Vans is one of very few programs of its kind and that nexus between offering a place to volunteer leading to employment is rare. Even though those numbers are pretty small the impact on people's lives is pretty significant. They reached out to Ann directly.

Crist - shared that Village Vans is one of the reasons she volunteered to be on the CAC. Village Vans has been very important to many of her clients, and she's seen firsthand how important it has been to many of her clients who have kids and it made a huge difference in their lives. She holds the program near and dear to her heart.

Grettenberger - thanked staff for their work and thinks that it is an amazing program.

Lemay - asked everyone to please spread the word. You never know if someone in your friend group or family might need the help.

Bergkamp - added that Izi is doing an awesome job and they meet weekly to talk about ways to promote the program. They have become car seat aficionados. They may offer that service at other events as well. It is wonderful that IT supports a program like this and has for a really long time.

- C. Nomination of Officers** - (*Nancy Trail*) Trail indicated it is the time of year for the CAC to nominate members to serve as Chair and Vice Chair. Nominations are in October and elections are held in November. Chair Walter Smit and Vice Chair Jihan Grettenberger have both held their positions for one-year terms. Officers serve a one-year term and may serve up to two terms in the same office. Members may nominate other members who are willing to accept the nomination and members may self-nominate.

Trail opened the floor for nominations for Chair and Jihan Grettenberger nominated Walter Smit.

Trail closed the nominations.

Trail opened the floor for nominations for Vice-Chair and Walter Smit nominated Jihan Grettenberger.

Trail closed the nominations.

Both Smit and Grettenberger will be appointed to their positions at the November meeting as Chair and Vice-Chair respectively as they are uncontested and no vote is required.

CONSUMER ISSUES

- Grettenberger shared that she tested the new app and is excited to see it roll out. She loved that she could sit downtown and know exactly when the bus was coming.

REPORTS

- **August 17, 2022 ITA Meeting** – *Eliane Wilson* reported the ITA received an update on the bus stop enhancement program and several comments were made by the board and there was also quite a bit of discussion about the “Going Digital” campaign as well as the joint meeting.
- **October 5, 2022 ITA Meeting** – *Walter Smit* reported the ITA conducted a public hearing on the draft TDP; and they scheduled a public hearing for 11/2 for the Budget and Strategic Plan.
- **General Manager’s Report** – *Freeman-Manzanares* provided the General Manager’s report including:
 - At the October 5 meeting the ITA recognized the Excellence in Transit winners Steve Krueger; Leata Roberts; the IS Team (Jason Aguero, Rob Rinehart, Daniel Van Horn, Lee Peterson, Alex Auty, Ann Xiong, Josh Jacobs, Shem Sargent, Roshan KC and Ramon Beltran), also Christina Loomis was recognized. The winning Roadeo team was in attendance including Rob Wood who was first in 40’ coach category; Clinton Jimenez who was first in the 35’ coach category; and Dan Savage who was first in the Body-on-chassis (DAL). The Maintenance team also took first place in state as well. This is their first year competing together. Last but not least, IT was awarded the Grand Champion trophy and happens to be the only name on the plaque, six years running. The Agency provides great support for anyone who wants to train. It’s not only staff that supports these individuals, but many of their families, CAC and ITA members came out. This is a first that a single transit system took first in every category! She thanked the Port of Olympia and Lott for allowing IT to use their facilities for training for the regional Roadeo and IT hosted six transit systems.
 - She thanked those who tested the new app for their willingness to provide feedback. It is an Avail app and many in the Agency are working to make sure it is ready to be released in the next few months. It is called the MyStop App and is in the Rider News with a link to a video on how to get started www.intercitytransit.com/mystop.
 - One of the agency’s favorite things is giving away surplus vanpools to local non-profit organizations and governmental entities. This year all the vans that would be available were purchased with federal funds so they are not eligible. The Agency was able to award 15 last year, and in 2020 they awarded seven. The fact that they don’t have vehicles hasn’t happened since 2008. Granting the vans in December and then listening to the grantees share their inspiring stories in January has become a wonderful tradition. In Lieu of that know that the Agency has granted 86 vans since the program started in 2004 and will look forward to that next year.
 - The City of Olympia’s site plan review committee made a recommendation to approve IT’s request for a conditional use permit for the final phase of the Pattison Street construction. Formal notice should come out very soon after public comments. They hope it will be done by October 31. It is another major positive step in this multi-year project.

Intercity Transit Community Advisory Committee

October 17, 2022

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- The Agency will hold the Grand Opening of the Administration and Operations facility on November 10 at 2:00 pm. They will be offering treats and tours of the facility, and everyone is invited.
- There were seven new operator candidates that started their eight-week training class last Monday. They continue to seek additional applicants and hope to have another class before the end of the year. Please send anyone who might be interested to our website www.intercitytransit.com/employment.
- Staff is looking at the ability to support the community with an additional Jingle Bus this year. They hope to have two buses and one DAL spreading holiday cheer to riders.
- The CAC application period closed October 7 and they received 10 applications. The ITA will review and select candidates for interviews on Wednesday. There are five full term positions and one youth vacancies to be filled. Freeman-Manzanares thanked Walter, Ty and Eliane for volunteering to interview the applicants on November 2, with ITA members Don, Debbie and Justin.
- October is Walk to School month.
 - Smit thanked Ann for her support of the Roadeo.
 - O'Connell added that is quite a record. She appreciates that the agency is motivated and competes in the spirit of community. She also appreciates the culture of IT and is never disappointed.

NEXT MEETING: November 21, 2022.

ADJOURNMENT

It was M/S/A by ELIANE WILSON and JOAN O'CONNELL to adjourn the meeting at 6:52 pm.

Prepared by Nancy Trail

[https://intercitytransitwa-my.sharepoint.com/personal/ntrail_intercitytransit_com/Documents/CAC/Minutes/2022/October CAC Minutes.docx](https://intercitytransitwa-my.sharepoint.com/personal/ntrail_intercitytransit_com/Documents/CAC/Minutes/2022/October%20CAC%20Minutes.docx)

**INTERCITY TRANSIT
COMMUNITY ADVISORY COMMITTEE
AGENDA ITEM NO. V-A
MEETING DATE: January 9, 2023**

FOR: Community Advisory Committee

FROM: Jonathon Yee 360.705.5884

SUBJECT: Roadmap to a Zero-Emissions Fleet

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- 1) **The Issue:** Update the CAC regarding staff's path and plans toward a zero-emissions fleet transition.
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- 2) **Recommended Action:** No action is required. This presentation is for information and discussion.
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- 3) **Policy Analysis:** To keep the CAC abreast of progress toward the development of a plan for the transition of the agency fleet.
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- 4) **Background:** Staff will share information about the agency's actions, both past and present, to reduce vehicle emissions, as well as discuss recommended future steps toward a zero-emission fleet.
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- 5) **Alternatives:** N/A.
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- 6) **Budget Notes:** Multiple projects supporting the future steps are included in the 2023 budget. Staff has initiated and plans to complete some of the budgeted work in the coming months.
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- 7) **Goal Reference:** **Goal #2:** *"Provide outstanding customer service."* **Goal #3:** *"Maintain a safe and secure operating system."* **Goal #4:** *"Provide responsive transportation options within financial limitations."* **Goal #5:** *"Integrate sustainability into all agency decisions and operations to lower social and environmental impact to enhance our community."* **Goal #6:** *"Encourage use of our services."* **Goal #7:** *"Build partnerships to address and jointly find solutions to the mobility needs and demands in our community."*
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- 8) **References:** N/A.

Authority Meeting Highlights
a brief recap of the December 7, 2022, Intercity Transit Authority Meeting

Wednesday night, the Authority:

- Adopted the 2023-2028 Strategic Plan. (*Ann Freeman-Manzanares*)
- Adopted the 2023 Budget. (*Jana Brown*)
- Authorized the General Manager to execute a contract with Via Mobility LLC in an amount of \$1,380,000, for a new platform to manage our DAL paratransit services. (*Jeff Peterson*)
- Approved the Intercity Transit Public Transportation Agency Safety Plan as amended. (*Jason Hanner*)
- Canceled the Wednesday, December 21, 2022, Authority meeting. (*Ann Freeman-Manzanares*)
- Authorized the General Manager to issue a change order to Schetky in the amount of \$2,322,000, for changes to the Dial-A-Lift order consisting of twenty-eight (28) replacement vehicles. (*Katie Cunningham*)
- Directed Intercity Transit's TRPC representative to authorize, reject or abstain from an action that would authorize the TRPC Chair and Transportation Policy Board Chair to sign a letter of opposition to siting a new airport in Thurston County. (*Ann Freeman-Manzanares*)
- Appointed the following individuals to three-year terms to the Community Advisory Committee beginning January 1, 2023: *Harrison Ashby, Clair Bourgeois, Jeremy Mott, Doug Riddels, and Trina Primm*; and appointed *Alejandro Garcia* to a one-year youth position beginning January 1, 2023.

Other Items of Interest:

- Sean Barrett introduced the **New Operator Class 22-05**.
- Jonathon Yee introduced **Larry Smathers, Fleet Maintenance Supervisor; and Sean Lindemeier, Larry Ingram, Jay Lance, Vehicle Detailers**.
- Emily Bergkamp introduced **Dena Withrow, Operations Deputy Director**.
- Julie DeRuwe introduced **Staci Revel, Facilities Tech 3**.

General Manager's Report:

Freeman-Manzanares recognized the outgoing Community Advisory Committee members. The Board and staff appreciate *Naythan Raymos, Natalie Smith, Gene Angel, David Bonauto, Jonah Cummings and Joan O'Connell* for their dedication and contributions to the organization. And she welcomes all of the new members joining in January.

Intercity Transit received maximum points on their federal grant applications through TRPC. The IT projects approved for funding last week were \$660,408 for Transportation Alternatives Urban Medium for the WalkNRoll program; \$735,250 for the East Martin Way Gateway Project. IT did not receive funding for the right-of-way portion of that work, however, will continue to seek funding to be able to move forward.

In addition, IT received the prioritized lists for state funding, however, we will not know if they are funding the timelines for sure until the end of session. We have \$5,046M for the 2023-2025 biennium for Pattison Rehabilitation; \$1.2M for rear-door boarding and real-time passenger information; and

hoping for funding for a Zero Emission Demonstration Project. IT is working with CTE on an alternative fuels transition plan (or transition plan). That plan, and the funding availability should dove-tail nicely.

IT honored Rosa Parks' Day last week with a poster and a rose on the front seats of all buses.

Vanpool went live December 1 with the new payment software system. Vanpool staff have been implementing the new fare structure manually, so this is an exciting step forward for customers and staff. Vanpool staff will provide an update of the program in 2023.

The three Jingle Buses (two coaches and one DAL vehicle) are out on the street. Also, the lighted bus turned out beautiful. IT participated in the Lacey Lighted Parade on Monday, December 5. We will continue to show the lighted bus off by taking it out on loops throughout the community and finding areas, such as the transit centers and a few other places in an attempt to share the joy with the community for the remainder of the month. While gorgeous, the lighted bus is more delicate than our average heavy-duty coach, so it won't be out in heavy rain, snow or wind and we need to keep the speed relatively low. But IT will do its best to spread the joy.

Freeman-Manzanares shared a customer comment. *A caller gave a BIG commendation to one of our new Operators, Walter Hunt who was driving Bus #411, on Route #68 on Saturday, November 5, 2022, when he came upon a gentleman walking on the sidewalk near Lacey Collision, who fell to the ground with an apparent seizure. The caller was directly in front of the bus and just pulled his car into an area opposite Lacey Collision when he looked up to see an IT bus pull to the curb. The caller says the Operator carefully pulled to the curb, set the brakes, and turned on his 4-ways and then flew off the bus running towards the man having the seizure. By this time the caller was also on the scene and together they helped the man remain safe. A Lacey police officer drove by, and they were able to flag him down and the officer took over from there. The caller couldn't stop talking about the professionalism of the Operator and how he managed to quickly and efficiently help this man. The caller was grateful for the Operator's conduct, and he said it renewed his "hope for humanity." The caller hopes this commendation will reach Walter's Supervisor because he deserves to be recognized for going way above his duties as an Operator.*

Freeman-Manzanares also gave a shout out to IT's hiring team – Human Resources, Emily Bergkamp, Cameron Crass and Kevin Karkoski for hiring the best of the best and ensuring we continue to go above and beyond and provide this community with the service they deserve.

Prepared December 7, 2022
Pat Messmer/Clerk of the Board

COMMUNITY ADVISORY COMMITTEE ATTENDANCE RECORD

		1	2	3	4	5	6	7	8	9	10	11	12	
CAC	Members	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	
Gene	Angel	Absent	Absent	Absent	M E E T I N G C A N C E L L E D	Absent	Absent	Absent	Absent	Absent	Absent	M E E T I N G C A N C E L L E D	M E E T I N G C A N C E L L E D	
David	Bonauto							Absent						Absent
Nikki	Crist						Absent		Absent					
Jonah	Cummings	Absent	Absent	Absent			Absent	Absent	Absent	Absent	Absent			Absent
Ursula	Euler								Absent					
Ty	Flint		Absent						Absent					Absent
John	Gear						Absent	Absent		Absent				Absent
Jihan	Grettenberger						Absent							
Betty	Hauser													Absent
Marie	Lewis	Absent	Absent				Absent	Absent	Absent	Absent	Absent			
Joan	O'Connell			Absent			Absent	Absent	Absent	Absent	Absent			
Lloyd	Peterson													Absent
Naythan	Raymos						Absent		Absent		Absent			
Marilyn	Scott	Absent									Absent			Absent
Walter	Smit		Absent											
Natalie	Smith			Absent			Absent		Absent	Absent	Absent			Absent
Allison	Spector	Absent					Absent	Absent			Absent			
Edwina	Waehling	Absent					Absent		Absent		Absent			Absent
Rachel	Weber													
Eliane	Wilson									Absent				

= Joint meeting does not count against required meeting attendance