

Authority Meeting Highlights
a brief recap of the November 2, 2022, Intercity Transit Authority Meeting

Wednesday night, the Authority:

- Adopted the 2021 Annual Report and 2022-2027 Transit Development Plan. (*Rob LaFontaine*)
- Authorized the General Manager, pursuant to Washington State Contract 01417, to purchase as-needed uniform items from Galls, LLC (Galls) in an amount not-to-exceed \$155,00 per year, including sales tax. (*Katie Cunningham*)
- Conducted a public hearing on the 2023-2028 Draft Strategic Plan and the 2023 Draft Budget.
- Conducted a Closed Session Pursuant to RCW 42.30.140 (4) (b), to discuss items related to the International Association of Machinists (IAM), District Lodge 160.
- Approved the Memo of Understanding between Intercity Transit and the International Association of Machinists (IAM), District Lodge 160 for a one-year period (January 1, 2023, through December 31, 2023) that provides for a general wage increase of 5.5%.

Other Items of Interest:

- Jon Licht introduced ***Bailey Leiendecker and Courtney McLees, Inventory Specialists.***

General Manager's Report:

This afternoon, the Authority/CAC ad-hoc panel interviewed candidates for the open CAC positions. Thank you to Don Melnick and Sue Pierce for representing the Authority, and Ty Flint, Eliane Wilson and Walter Smit from the CAC. They will make candidate recommendations to the Authority at the December 7 meeting.

Freeman-Manzanares thanked the seventeen staff members who conducted IT's physical inventory on November 1. This is a huge accomplishment. Performing a physical inventory count is a critical necessity to meet audit requirements, confirm assets are accounted for internal control purposes and to keep records accurate in order to ensure parts are readily available when needed. These individuals counted close to 16,000 parts and products, 950 feet of cord and wire, over 5,000 gallons of engine fluids, close to 6,000 gallons in motor oil and over 70,000 gallons of a variety of fuels. The variance was extraordinarily low. This is a result of the great job done by our Inventory Team. Maintenance and our Accounting team are a great support to this effort.

Intercity Transit conducted a Flu Shot Clinic last week, and a record number of people (staff and family members) participated and received their flu shots. A shout out to Craig Laslie in HR for organizing the event. Also, 70% of our employees have received their COVID booster.

Operations staff are interviewing candidates today and tomorrow in preparation for the next Operator class which begins training on December 5.

Prepared November 3, 2022
Pat Messmer/Clerk of the Board