

Authority Meeting Highlights
a brief recap of the August 17, 2022, Authority Meeting

Wednesday night, the Authority:

- Authorized the General Manager to execute a contract amendment with CW Janitorial Service to renew the contract for janitorial services and supplies at Intercity Transit facilities for a period of one year in an amount of \$312,642, including taxes.
- Authorized the General Manager to enter into a contract for the construction of 123 bus stop pads with Asphalt Patch Systems, Inc., in the amount of \$697,000.
- Scheduled a special meeting for Wednesday, September 21, 2022, to conduct a joint meeting of the Authority and the Community Advisory Committee.
- Scheduled a public hearing on October 5, 2022, at 5:30 p.m. to receive public comment on the draft 2021 Annual Report and 2022-2027 TDP.
- Adopted Resolution 03-2022 providing clarifying language that passengers 18 years of age and younger can ride vanpool free of charge.

Other Items of Interest:

Welcomed ***Michael Maverick, Procurement & Capital Projects Manager, and Matt Parker, Training & Safety Coordinator.***

Received an update about Bus Stop Enhancements & Standards from Planning Manager, Rob LaFontaine.

Received a presentation on Intercity Transit's Marketing Efforts by Ally McPherson and Nicky Upton from Marketing & Communications.

General Manager's Report:

On Thursday, August 11, the Pattison Street facility lost power and the CAD/AVL system connection with the buses, however, it was a good opportunity to practice emergency procedures. Freeman-Manzanares gave "kudos" to everyone who got IT back up and running so quickly and ensured great internal and external communications. Rarely do we get advance notice of an emergency, however, Intercity Transit passed with flying colors.

Eight new Operators started their eight weeks of training on August 1. We are not yet net-neutral with new hires and those who are retiring or moving.

Staff continues to develop the 2023 budget in keeping with Authority and CAC direction relating to the strategic plan. Staff anticipates sharing the proposal with the Authority on October 5.

Staff continues the implementation of the CAD/AVL system, and the Pattison headquarters construction project continues to go well. We are still on track to submit the application to the

City of Olympia for review of the next phase of construction which is the maintenance facility and the remainder of the campus.

Staff is planning a special presentation and encore performance with Thomas Wittmann from Nelson Nygaard and Jason Robertson from JRO & Associates at the September 21 Joint Meeting. Wittmann and Robertson worked with IT for several years helping to conduct a very comprehensive public outreach process, developing the short-and long-range plan, which was approved by the Authority in November 2018, and the tax proposition that was approved by voters in November 2018. These are foundational documents for IT and define our future. As many staff, Authority and CAC members were not with IT during that period of time, it's important that we all have the same foundation. This session will be very informative as we continue to grow and serve the community

Staff is in the process of evaluating submissions for the Zero Emissions Analysis work and intend to bring it before the Authority at the October 5 meeting.

On July 24, Intercity Transit hosted its local Roadeo for Operators and Mechanics to display their skills, and participation was extended to other systems because they were not hosting their own local Roadeos this year. Joining IT were Ben Franklin, Pierce Transit, Island Transit, King County and Community Transit in Snohomish. The Roadeo went very well and there were multiple individuals who will represent IT at the state Roadeo in Spokane on August 28. We look forward to introducing the competitors to the Authority next month. Also, a special thank you to Board member, Sue Pierce, for volunteering to judge the event, and thank you to several CAC members who joined to judge and observe the event.

Prepared August 18, 2022
Pat Messmer/Clerk of the Board