

**Minutes**  
**INTERCITY TRANSIT AUTHORITY**  
**Regular Meeting**  
**Held Remotely**  
**February 16, 2022**

**CALL TO ORDER**

Chair Gilman called the February 16, 2022, meeting of the Intercity Transit Authority to order at 5:30 p.m. This meeting was held remotely in accordance with Governor Inslee's Proclamation 20-28.15 Safe Start/Roadmap to Recovery.

**Members Present:** Chair and City of Olympia Mayor Pro-Tem Clark Gilman; Vice Chair and Citizen Representative Justin Belk; City of Tumwater Mayor Debbie Sullivan; Thurston County Commissioner Tye Menser (Alternate); City of Lacey Councilmember Robin Vazquez; Citizen Representative Don Melnick; Citizen Representative Sue Pierce.

**Members Absent:** Thurston County Commissioner Carolina Mejia; City of Yelm Councilmember Brian Hess; and Labor Representative David Sharwark.

**Staff Present:** Ann Freeman-Manzanares; Emily Bergkamp; Suzanne Coit; Cameron Crass; Katie Cunningham; Tammy Ferris; Jessica Gould; Steve Krueger; Pat Messmer; Jeff Peterson; Eric Phillips; Nicky Upson; Daniel Van Horn; Brian Nagel; Alex Auty; Robert Andrews; Chris Twiggs.

**Others Present:** Legal Counsel, Jeff Myers; City of Lacey Councilmember Carolyn Cox; Eliane Wilson and Edwina Waehling from the Community Advisory Committee.

**APPROVAL OF AGENDA**

It was M/S/A by Sullivan and Melnick to adopt the agenda as presented.

**WELCOME NEW BOARD MEMBER**

- Chair Gilman welcomed new Board member Councilmember Robin Vazquez from the City of Lacey.

**INTRODUCTIONS**

- A. **Operator Class 22-01** (*Cameron Crass*)  
*Amelia Chirhart, Hunter Ellis, Valerie Woodman, Zachary Rose, Robert Wolfe, Andrew Bailey, Jonathan Merithew, Walter Hunt, April Hummell, Mariano Torres*
- B. **Robert Andrews, Operations Trainer** (*Cameron Crass*)
- C. **Chris Twiggs, Vehicle Maintenance Tech** (*Jonathon Yee*)

**PUBLIC COMMENT:** No public comments were received.

**RECOGNITION**

- A. **Proclamation and Recognition for Councilmember Carolyn Cox.** Chair Gilman read a Proclamation of Appreciation to Cox, who served on the Authority from February 2018 through January 2022.

**APPROVAL OF CONSENT AGENDA**

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**It was M/S/A by Pierce and Vazquez to approve the consent agenda.**

- A. **Approval of Minutes:** January 5, 2022, and January 19, 2022, Regular Meeting.
- B. **Payroll for January:** \$3,093,067.44
- C. **Accounts Payable January:** Warrant numbers 33686-33698 dated January 4 in the amount of **\$1,877,405.80**; numbers 33700-33703 dated January 6 in the amount of **\$9,338.20**; numbers 33704-33748 dated January 13 in the amount of **\$564,626.75**; numbers 33749-33751 dated January 15 in the amount of **\$65,877.82**; numbers 33765-33814 dated January 20 in the amount of **\$2,413,699.00**; numbers 33815-33849 dated January 26 in the amount of **\$99,036.72** for a total amount of **\$5,029,984.29**; and Automated Clearing House Transfers in the amount of **\$6,904.68** for a monthly total of **\$5,036,888.97**.

### **NEW BUSINESS**

- A. **Security System at ADOPS/FWF.** Procurement Coordinator, Jeff Peterson, presented the purchase of security equipment for the North parcel of the campus including the new Administrative/Operations (ADOPS) and Fuel Wash Facility (FWF) buildings.

Intercity Transit's Pattison Base Maintenance, Operations, and Administration (MOA) project on the north portion of the campus includes two new buildings, the ADOPS building and the new FWF building. Both buildings and the site area require access control and security cameras for safety and security.

To support the security features for this portion of the construction project, Intercity Transit intends to contract with Johnson Controls utilizing the Department of Enterprise Services (DES) existing contract (number 03407). The project team has been coordinating with representatives from Johnson Controls reviewing the plans, touring the construction site, and developing a proposal based on security standards and technologies utilized at Intercity Transit facilities.

The proposal has been reviewed and approved by project staff to ensure it meets Intercity Transits design specifications. The total quoted price is \$202,317.32. This includes all equipment, estimated sales tax, and services, including delivery, labor and installation, and packaging removal and disposal for the project. With an approximate 5% contingency added, the total requested amount is \$213,000.

Based on our experience working with Johnson Controls during the final design process, staff is confident that the proposed solution, installation services and technical support expertise will meet our access and security needs for the work planned on the North Parcel and new buildings.

**It was M/S/A by Melnick and Sullivan to authorize the General Manager to execute a purchase order with Johnson Controls for security and access control in an amount of \$213,000 which includes estimated sales tax and an approximate 5% contingency.**

- B. **2022 Procurement Work Plan Update.** Procurement Manager, Steve Krueger, provided an update on the Procurement Projects for 2022 and detailed the connection to the Strategic

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Plan Goals. Krueger gave a shout out to his Procurement team, Tammy Ferris, Katie Cunningham, and Jeff Peterson. He said although the pandemic created new challenges, he's proud of the way they have responded and jelled as a team.

Krueger noted the instability of the supply chains due to the pandemic. In the past, the Procurement team were accustomed to having ready access to goods and materials, however, today, it's much more difficult to predict delivery timelines which can impact progress. They are doing their best to get ahead of this, and issue purchase orders earlier so suppliers can better navigate delivery schedules. Krueger reviewed the individual Goals and End Policies.

***Goal #1 -Assess the transportation needs of our community throughout the Public Transportation Benefit Area.***

***End Policy - Intercity Transit Authority, staff, and the public will have access to clear and comprehensive information related to the transportation needs of our Public Transportation Benefit Area.***

Implementing Wayfinding closely links to this Goal. Wayfinding is all about the art and science of helping riders more efficiently and intuitively navigate the transportation network with strategically placed visual cues. The soon-to-be implemented CAD/AVL technology will provide the real-time scheduling information that will augment our wayfinding solution.

The next step is to competitively award a consultant contract to study our environment and then develop a roadmap for implementation. Then we'll hire a systems integrator to complete the installation beginning at transit centers and if all goes well and funding allows, we hope to expand coverage to "higher use areas" throughout our network. A draft solicitation was developed last fall and we hope to release very soon.

Assessing and responding to the transportation needs is at the core of our Marketing Department and Procurement awards and manages a number of contracts to support them. We're currently in the final phase of awarding a new Marketing/Communication Consulting Services contract to provide Marketing with the as-needed support services for their marketing efforts. The resulting contract will also include as-needed graphic design services. We're also looking to hire a Drupal Web Developer to assist in transitioning to Drupal 9 as Drupal 8 will no longer be supported. This firm will also assist us in making ongoing improvements and enhancements to our website. Once the Marketing/Communications contract is awarded, we'll turn our attention towards awarding a replacement Video Production Services contract. The resulting contract will primarily be used in the production of training videos and promotional videos as well.

Last year, Avail Technologies was awarded a contract to replace and overhaul our Computer Aided Dispatch and Automatic Vehicle Location System (or CAD/AVL) which will provide much improved and detailed location information about our Buses and DAL Vans allowing us to better manage scheduling of the buses and DAL vans; provide riders with real-time bus location; and modernize communications with vehicles and operators. The Avail CAD/AVL solution will be installed in all coaches no later than March 31<sup>st</sup> and then they will turn their attention to the DAL Fleet.

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*Goal #2 - Provide outstanding customer service.*

*End Policy - Customers, staff and the broader community will report a high level of satisfaction.*

Our Landscape Services Contract is an example that contributes to efforts in providing outstanding customer service so that our facilities are inviting, and our community can take pride in the use of our facilities and services. The Landscaping Services Contract is up for renewal again this year so we'll be examining and polling internal stakeholders in deciding if we should extend or rebid. Following completion of the OTC Expansion Project and the repainting of the bus platform, it was time to update the Southwest corner of the OTC property to harmonize with the new landscaping. That design also includes landscape features that better guides pedestrian traffic along pathways that promote improved safety.

*Goal #3 - Maintain a safe and secure operating system.*

*End Policy - Focus on the continual improvement for the safety and security of all customers, employees and facilities.*

Maintaining a safe and secure operation requires the assistance of security services. Over the last year we've expanded coverage of the Pattison base with more guards, added hours and coverage of both the Bobcat property and the Liquor Control Board leased parking. Our construction contractor is also working with our security guard service to Patrol the jobsite. Because of the added scope in coverage, we'll be testing the market for service providers this spring. We also leased a portable self-contained video surveillance trailer for remote monitoring complete with a PA system. Procurement is also coordinating with the City of Olympia to implement measures to eliminate unauthorized long-term parking on the East side of Pattison Street.

Our existing Pattison base was completed in 1985 and was designed to service 80 vehicles, but currently serves 400, so today's long overdue Expansion & Modernization effort certainly speaks to maintaining a safe and secure operating system. Unlike the OTC expansion project in which the hot construction market produced higher than expected bids, the north parcel bids came in much lower than projected as bids closed just as the COVID lockdown lifted and the construction industry was eager to book work.

Forma reports we are on schedule and we're optimistic that savings for the North Parcel project will be realized. We're still on target for taking possession of both the new ADOPS building and FWF this coming September.

Card access control speaks to a safe and secure facility which was first implemented at the new OTC building and will be replicated at the Pattison base campus. Unlike physical keys, card keys can be deactivated if lost or stolen as well as provide detailed tracking logs. Forma will provide all the wiring infrastructure, and Procurement will contract with a State Contractor to provide all the parts and smarts and ongoing technical support of our Access Control technology. All of the design work is complete and we're eager to get the purchase order approved in order to get the equipment ordered and installation underway.

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Procurement also manages the Inventory Department, and that team consistently does a remarkable job of sourcing and stocking all parts and supplies needed to keep IT operational and they also assist with the disposition of surplus property. Since the onset of the pandemic and assisted by federal funding, the Inventory Department continues to source and keep in stock Personal Protective Equipment to include Masks, Wipes, Gloves, Hand Sanitizer, Disposable/Compostable Kitchen Utensils, Vehicle Disinfectant Supplies, Screening Stands, Driver Barrier Supplies, Vehicle Moisture/Mold Supplies and more. The Inventory Department reports that over the last 12 months, we have spent \$132,548 on products to help fight COVID-19 and expect we'll need to keep PPE on hand for the foreseeable future.

Although we won't take occupancy of the new building until September, the Furniture Package Purchase Order was issued a few weeks ago allowing us to lock in 2021 pricing and better ensure delivery in a timely manner. If all goes according to plan, the furniture will arrive in July 2022 giving ample time to coordinate the install in time for occupancy.

COVID-19 marked a watershed moment for virtual meetings and has forever changed the way we all interface with one another. Virtual meetings promote sustainability, time management, and has become the catalyst in realizing a paperless office. The new ADOPS and FWF conference rooms have been designed to leverage this rather complex and sophisticated technology. Due to uncertainty in the supply chain, we recently issued the Purchase Order for this equipment to better ensure receipt in a timely manner. If all goes according to plan, equipment install is expected to start in May.

We're always adding and improving bus shelters throughout our system. With the Zero Fare pilot project, modifying shelters for rear boarding has been a welcome modification and this year we're planning to do the same for approximately 150 more shelters. We're also exploring the possibility of either issuing our own solicitation for a new bus shelter and solar lighting contract or piggybacking on another government contract.

Keeping all facilities in working condition is a tall order and this year, using our on-call contract, Procurement will assist Facilities in developing budgets and plans for maintaining:

- Amtrak property, specifically:
  - Parking Lot Drainage
  - Tree Removal
  - Restroom Upgrade
- Lacey Transit Center
  - Gutter Replacement
  - Have our consultant verify the new paint has lived up to expectations.
- Building Condition Assessment Report and Plan of our facilities.

Maintaining a safe and secure operating system is a never-ending project requiring access to a variety of contractors. This year, we will assist Facilities with a variety of procurements and contracts related to:

- Awarding a Standby Generator in support of the OTC building.
- Working with our Painting Consultant in closing out the OTC, LTC and Centennial Station Painting work.
- Begin the process of relacing gutters at the LTC.

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Ever since the pandemic, the need for high quality cleaning and sanitation services has been extremely important. CW Janitorial Services has responded to this challenge and their contract is up for renewal this August which Procurement will consider and likely extend.

The new FWF will sport two new InterClean Bus Wash Systems which are currently being fabricated and are scheduled for installation this April. The InterClean's highly efficient patented high-pressure, maintenance-free recycling module is capable of recycling up to 100% of the wash water. The InterClean system does not use harmful chemicals or additives, to minimize any environmental impact and aerated wash water is used to ensure that the captured water doesn't develop any offensive odors typically associated with water recycling. These systems are slated to be installed this April.

Our design team is busy working on the planned renovation and modernization of the Maintenance Building which includes relocating the Inventory Department to the Rebuild Room. To maximize efficient use of space as well as inventory retrieval, we're planning on purchasing one computerized Vertical Lift systems that's about 15 feet tall x 12 feet wide 13 deep. Due to long lead times due to supply chain issues, we anticipate seeking approval for issuing the vertical lift purchase order towards then end of this year.

There has been a lot of thought and consideration given to reconfiguring the Maintenance Building to maximize efficiency which includes the purchase of an additional Tire Carousel. Accordingly, Procurement will be lining up the sourcing of this equipment this year as well. Due to long lead times due to supply chain issues, we anticipate seeking approval for issuing the purchase order for the tire carousel towards then end of this year as well.

*Goal #4 - Provide responsive transportation options within financial limitations.*

*End Policy - Customers and staff will have access to programs and services that benefit and promote community sustainability, focused on serving the mobility needs and demands of our community.*

The Vanpool program supports community mobility needs and sustainability. We're always striving to serve as good stewards to the resources we're entrusted with and most recently, we transitioned to the State's new fleet fueling card from WEX. This is a multi-state cooperative contract that better enables us to leverage our collective buying power to ensure we're getting the best fuel prices including rebates and prompt payment discounts. The highly customizable program also includes robust reporting capabilities, access to emergency services and more. We just recently completed the transition to the WEX Fleet card in January.

Most vehicles we purchase are highly customizable, especially motor coaches, requiring extensive internal stakeholder input. There are 10 replacement 40-foot coaches currently in production at Gillig and expect they'll be put into service this Spring. This is the last of the vehicles ordered after the November 2018 ballot measure. With these vehicles, there will be 63 coaches that are three years old or newer. All coaches to be replaced are currently moving through the surplus process.

There are 28 propane DAL vehicles on order in which 18 were to be delivered in 2021 and another 10 in 2022, but due pandemic-related delays, they've yet to enter the production

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phase. We're anticipating delivery by June of 2023 when the replacement DALs will be surplus.

**Staff Vehicles:** Due to supply chain issues, we're waiting for 2 facilities vehicles, a Ford Transit Van and Ford F-350 which were ordered in 2021. We hope to receive these soon. The 2022 budget includes a Maintenance Truck and Facilities Truck and Operations' Supervisor Vehicle. The 2022 model year Ford Explorer order was placed in January 2022. We do not have an ETA on this vehicle.

**Vanpool Vans:** We received grant funding for 12 replacement 7-passenger hybrid vanpool vans to be received by 7/30/2023. We intend to order either the Toyota Sienna or Chrysler Pacifica Hybrid.

Traffic congestion at the Martin Way/I-5 interchange creates backups during peak hours such that it's not uncommon to take as much as 10 minutes to make a left turn to get on the northbound I-5 onramp. To better manage, we're working to construct a new I-5 North bound buses only access ramp into the P&R for transit coming off the I-5 North Bound on-ramp. Over the last year, we've coordinated with WSDOT in anticipation of a Regional Mobility Grant to add a bus only direct access into the Martin Way Park and Ride. We've also been working closely with engineers at SCJ and WSDOT Olympic Region staff on the process and steps to obtain the WSDOT approvals to move forward with the project. We are currently moving toward the home stretch with the processes and documents that WSDOT must approve to authorize the jurisdictional approvals. We hope to have the project out to bid before next fall and be under construction by November at the latest.

Since we are moving from the project approvals for the direct access portion of the project to the design phase, we are now starting to work toward the re-design of the internal facility at the Martin Way Park and Ride. The current plan is to try to accomplish the following construction components as part of the project:

- Construct a new I-5 NB buses only access ramp into the P&R for transit- coming off the I-5 NB on-ramp. The ramp includes some widening, addition of a flyer stop (close to the ramp entrance) and extension of the ramp acceleration lane as you enter I-5 (approximately 300 feet of new taper for the zipper transition)
- Add new stop on the ramp (flyer stop) for NB Olympia Express so coaches do not need to enter the P&R
- Add new platform in line with the new egress bus only lane coming from the ramp into the P&R
- Add conditioned restroom facility for IT staff use at the P&R
- Reconfigure the parking areas and walkways internal to the P&R to work with the other planned changes and new flyer stop
- Include Lighting and security cameras new building
- Potentially add more parking or reconfigure the parking areas

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Construction of the grant funded improvements needs to be completed by June 30, 2023. We hope to have the project out to bid before next fall and be under construction by November at the latest.

*Goal # 5 - Integrate sustainability into all agency decisions and operations to lower social and environmental impact to enhance our community.*

*End Policy - Resources will be used efficiently to minimize the negative impact on the environment and the community and, to the extent feasible, efforts will be pursued that integrate or otherwise align with broader sustainability goals.*

Smart Corridors, also referred to as the transit signal priority project, enables buses to have priority passage through the busiest and most congested corridors as a means to help buses stay on schedule. It sounds straight forward, but it's quite complex and requires coordination with multiple jurisdictions and the assistance from highly specialized engineers and consultants. This last fall, a consulting contract was awarded to Iteris. They met with the various jurisdictions and are currently collecting data and developing a project schedule and related roadmap and implementation plan.

There continues to be advancements towards achieving zero emissions in the public transportation sector although it's still unclear what technology will emerge as the dominant force and what makes most sense for our environment. Over the last year we've been surveying the marketplace and polling our transit peers. A draft solicitation is being finalized and we expect to release a solicitation very soon to hire an experienced firm to conduct a comprehensive assessment our transit system. The resulting contract will include the option to then develop a practicable, viable and detailed roadmap for achieving a zero-emission fleet and potentially spearhead the implementation.

Included in our long-term plan is the goal of incorporating **high-capacity corridor service** often referred to as **Bus Rapid Transit** into our system. However, prior to securing BRT Federal grant funding, there is a specific requirement by the FTA to follow a particular modeling protocol. Procurement has surveyed other related solicitations in preparation for a solicitation designed to hire an engineering consultant with specialized transit modeling experience in high-capacity corridor evaluations that will position ourselves to pursue FTA BRT grant funding. Completing a technical evaluation is a required first step on the way to securing FTA BRT funding which we hope to get going this year.

Krueger answered questions.

- C. **Annual Authority Reorganizing Activities.** Clerk of the Board, Pat Messmer led the Authority through the process to elect a new Chair and Vice Chair.

Messmer opened the floor to nominations for Chair. **Citizen Representative Pierce nominated Clark Gilman.** Hearing no further nominations, nominations for Chair were closed.

**A vote was taken and there were seven in favor to elect Mayor Pro-Tem Clark Gilman as Chair.**



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Messmer opened the floor to nominations for Vice Chair. **Citizen Representative Melnick nominated Justin Belk.** Hearing no further nominations, nominations for Vice Chair were closed.

**A vote was taken and there were seven in favor to elect Citizen Representative Justin Belk as Vice Chair.**

Chair Gilman lead the Authority in discussion of new committee assignments.

- Mayor Debbie Sullivan will be the primary representative for Intercity Transit on the *Thurston Regional Planning Council* and Citizen Representative Don Melnick will serve as alternate.
- Citizen Representative Don Melnick will be the primary representative for Intercity Transit on the *Transportation Policy Board* and Citizen Representative Justin Belk will serve as alternate.
- Citizen Representative Sue Pierce will serve as representative on Intercity Transit's *Pension Committee*.
- Citizen Representative Don Melnick will serve as representative for Intercity Transit on the *High-Capacity Transportation Committee* and Mayor Sullivan will serve as alternate.

### **COMMITTEE REPORTS**

**A. Thurston Regional Planning Council met February 4, 2022.** Commissioner Menser reported the Council appointed new officers for 2022. Hilary Seidel was appointed as Chair; Clark Gilman - Vice Chair; and Joe DePinto - Secretary

Veena Tabbut and Paul Brewster provided an update on the Regional Federal Transportation Grant Program Call for Projects. The three tiers for the structure are to identify eligible and priority projects first. Second to assess all projects on their likelihood to advance regional goals and third to distribute funding in a way that smooths out differences in staff resources or differences in types of projects. These are the criteria that will be applied.

Paul Brewster briefed the Council on the Southwest Thurston County Trail Feasibility Study and the Thurston Regional Trails Plan. Brewster gave a high-level overview of the 58 miles of trails in Thurston County and laying out a five-step process with the outcome being the tenure project list. Adoption of this plan should occur later this year. Menser said the Board of County Commissioners added a Let's Connect Trail program where they will be allocating a million dollars a year towards the realization of all these trail plans. The Commissioners couldn't stand just seeing them as paper on the shelf, and they're going to actually commit dollars to the ground and try to get some of these projects rolling.

The Council received a Legislative update and the two main Legislative priorities for TRPC were I-5 issues in the Nisqually Delta area including HOV lanes and broadband issues.

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- B. Transportation Policy Board met February 9, 2022.** Melnick reported the TPB elected new officers for 2022. Andy Ryder – Chair; Dani Madrone – Vice Chair; and Renee Radcliff Sinclair – Second Vice Chair. Sinclair is the CEO of TVW and Melnick believes she's really going to be a very strong advocate, maybe because of our legislative connections in the past in terms of helping TPB and TRPC.

Allison Osterberg updated the Board on the Thurston Climate Mitigation Plan. Things are started pretty slow, and we are not getting close to our targets - maybe that should be expected, given it's a pretty massive effort, but things aren't moving very quickly.

TPB received an overview of the Transportation Priorities Survey Process and Methods, that was conducted between June and November 2021.

Veena Tabbutt reviewed the draft Federal Funding Call for Projects Equity process and asked for the Policy Board's feedback. Equity has been an enlightening issue for Melnick - it's really a challenge. It's largely a perceptual issue to come up with some objective way to basically evaluate the worth of various proposals for funding based on equity.

- C. Community Advisory Committee met February 14, 2022.** Eliane Wilson reported the main item on the agenda was an overview of accessible transportation options. The main one being the Dial-A-Lift program. There were quite a few questions, and they received some good feedback from the services provided by Intercity Transit to assist the public in learning how to use the bus. Whether it be just a trip planning assistant that can be done over the phone, or over the computer, or in person, with a companion on the entire duration of your trip.

In addition, the CAC received the update on the 2022 Procurement Workplan; and held a discussion for regarding a survey of accessible needs within the community that will allow the County to update its ADA plan.

### **GENERAL MANAGER'S REPORT**

Freeman-Manzanares expressed her appreciation to the very talented and engaged Community Advisory Committee, and she specifically thanked them for spending their Valentine's Day evening with Intercity Transit at their February 14<sup>th</sup> CAC meeting. She said the CAC are a generous group and IT is really lucky to have them working with us.

Thurston County Public Works is updating their ADA Transition Plan. They are seeking input from people living with disabilities and their support people, to better identify the challenges they have getting around Thurston County. We are providing the link directly to our Dial-A-Lift customers and ask that everyone take the survey and share the link with others who might want to participate. **To participate in the survey, click:**  
<https://new.maptionnaire.com/q/8yc9yyn3wpb6>

There is a very favorable transportation package going through the state legislature. Because it is a short, 60-day session, we didn't know if they were going to get this far with the transportation package. There is \$5M identified for the rehabilitation of Intercity Transit's maintenance building in addition to supporting a myriad of other transportation and active

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transportation programs. We are hopeful and will continue to follow this along. The House will hold a hearing on February 17 at 3:30 p.m.

Five brand new buses were delivered over the last week, and we are expecting five more within the month. This will conclude the order of 63 buses that were ordered after the successful ballot measure in 2018. This goes a long way ensuring Intercity Transit is in a "state of good repair" according to the federal definition.

There was a fire in an apartment building early on the morning of Saturday, February 12 and the Olympia Fire Department contacted Intercity Transit for assistance. There was an individual in that building refusing to allow OFD entry and wielding a knife. While OFD called in assistance from the SWAT team to address the situation, they evacuated the remainder of the building and IT served as a warming station for those individuals and transported them to the fire station until the situation was resolved.

Thank you to all who joined the tour of the Pattison Street construction site on January 31. We'll plan another tour, likely in the second quarter of the year.

Intercity Transit is in the midst of the Winter Bicycle Challenge, and we are hosting a Walk N Roll Winter Scavenger Hunt. The scavenger hunt is fun for the entire family and all Thurston County residents are invited to participate. If you ride your bike, you can log your rides in the [Winter Bicycle Challenge!](#) Get started by downloading your [scavenger hunt](#).

IT Operator, Leata Roberts, who assisted an individual contemplating jumping off of the Sleater-Kinney overpass is being presented with a Challenge Coin from the Olympia Police Department on Friday, February 18 at 10:30 a.m. at the Pattison Street Facility. This is a very nice recognition of her bravery and compassion for helping this individual. Everyone is welcome to attend.

The number of staff needing to either isolate or quarantine due to COVID is trending downward. IT was hit very hard in January which challenged our ability to keep service on the street. We are keeping our fingers crossed that this trend continues...forever. We, like so many others, are focusing heavily on recruiting great co-workers interested in serving the community. We could use everyone's assistance in that recruitment effort so we can get back to our pre-COVID levels of service then focus on expanding service. If you know of someone, please send them our way.

An important reminder to the Board and the community - as many are contemplating dropping masking requirements, Intercity Transit is still under a federal masking mandate at transit facilities and on transit vehicles. The Transportation Security Administration Masking Mandate is effective through March 18th.

### **AUTHORITY ISSUES**

Sullivan said the Capital Boulevard Redevelopment Redesign on Capital and Trosper is going to start moving forward. They've had one building removed and will be working on another one. It's going to come about as two roundabouts, and as it moves forward is going to affect Route 13 significantly. Unfortunately, there's no way around it. It's been a failing intersection

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for a really long time even though people say it's not, but that's only because everybody's remote working.

Menser said he's very excited because the Commissioners are preparing to be neighbors to Intercity Transit, as the County Administration moves to 3000 Pacific Avenue slated for August. They are knee deep in the preparation and everything seems on track.

Regarding the Transportation Package - Menser said he is proud to be able to testify on behalf of a majority of the County Commissioners in support of that package, which contains a lot of elements. They're excited, especially about the focus on the Nisqually tribe's effort to work through issues associated with the bridge and the river and so many other elements of the project. Climate change is a big focus for some of the pieces of it.

Melnick thanked Freeman-Manzanares and the crew for the tour of the Pattison facility. It was fascinating. The architects and contractors were there with their people, and clearly, were very proud of what they've done, and they've done a superb job with progress given the challenges they face with material shortages and the delays. Melnick added his acknowledgement in terms of the overall staff resilience, being tested many times in the last few years they always come through in spades.

Belk appreciated attending the recent CAC meeting and agrees they are doing excellent work. He noted that during the pandemic it was difficult for the CAC to meet and it's rough accommodating that large of a group. However, they've picked back up having the online meetings, and this is great. The love and commitment for transit was apparent, and it's really heartening to see that CAC engagement. This is an awesome group of people who are very committed to the cause. Thank you, CAC!

**ADJOURNMENT**

**With no further business to come before the Authority, Chair Gilman adjourned the meeting at 7:05 p.m.**

**INTERCITY TRANSIT AUTHORITY**

*Clark Gilman*  
\_\_\_\_\_  
Clark Gilman, Chair

**ATTEST**

*Patricia Messmer*  
\_\_\_\_\_  
Pat Messmer  
Clerk to the Authority

**Date Approved: March 2, 2022**

Prepared by Pat Messmer, Clerk of the Board/  
Executive Assistant, Intercity Transit