Authority Meeting Highlights a brief recap of the Authority Meeting February 3, 2021

This meeting was held remotely in accordance with <u>SCR 8402</u> *extending certain gubernatorial orders issued in response to the COVID-19 state of emergency.*

Action Items:

- Declared Dial-A-Lift vehicles as surplus with a total value of the vehicles estimated at \$15,000. (Katie Cunningham)
- Elected City of Lacey Councilmember Carolyn Cox as Chair of the Intercity Transit Authority. Elected City of Olympia Councilmember Clark Gilman as Vice Chair.
- Completed committee assignments as follows:

Thurston Regional Planning Council:	Councilmember Carolyn Cox
Alternate	Commissioner Carolina Mejia
Transportation Policy Board:	Citizen Representative Don Melnick
Alternate	Citizen Representative Justin Belk
Pension (401K) Committee:	Citizen Representative Sue Pierce

Other Items of Interest

• Received an overview of the 2021 Procurement Workplan and agency projects. (Steve Krueger).

General Manager's Report:

- Intercity Transit requested prioritization for some of its frontline employees to be vaccinated in Phase 1A. Thurston County Public Health checked in with the State Department of Health and approved our request. We submitted that list Monday evening and those individuals are eligible now and waiting to be scheduled. This is a big relief for IT in terms of being able to protect the health of our employees as quickly as possible. Thank you again to Commissioner Mejia and Thurston County Public Health.
- The state anticipated our next level of frontline employees (over the age of 50) would be eligible sometime in February. Those under age 50 are anticipated for April. Of course, that could change dependent upon vaccine supply. The latest from Thurston County Public Health is they were likely going to eliminate the over and underage requirement and were estimating late March for the reminder of our frontline employees. We will continue to stay in touch and monitor the situation, so our employees are kept informed.
- November sales tax information for the end of January is IT's best sales tax month ever. It was a 34% increase over January 2020 (\$7,575,674 \$5,583,494 budget).
- Twelve new Operators joined IT last Monday, and we are very excited to have them onboard. We opened the application process for the next group of Operators, so if anyone knows people who would be a great fit, send them our way, or they can go to <u>www.intercitytransit.com</u>.
- The Winter Bicycle Commuter Challenge is underway for the month of February, and this is a precursor to the May Bicycle Commuter Challenge. To adapt to the evolving circumstances with COVID, Walk N Roll is sponsoring a scavenger hunt to encourage Thurston County youth and families to participate in the 2021 Winter BCC, and to encourage Thurston County residents to get outside for any reason including all kinds of bike rides, including recreation rides.

- The Pattison Street project is on schedule and within budget. The contractor anticipates going vertical in early March which is another exciting milestone. This phase of the project is still on schedule to open summer/fall of 2022.
- Onsite space is very tight at the Pattison facility, and staff is doing their very best to designate space for Commercial Driver's License (CDL) testing for new operators.
- There are 13 new coaches going into production March 1, 2021, and we anticipate seeing these vehicles mid to late April and having them on the street this summer. The date is a bit uncertain at this point as we are also installing the new CAD/AVL (Computer Automated Dispatch/ Automated Vehicle Location System) system. These vehicles will likely be the pilot vehicles. We are working with a first-generation system now and looking forward to introducing all the advancements that have been developed over the last 12 to 14 years to our customers.
- Last year, the Authority approved the purchase and installation of the back-up radio system and installation and that project is moving forward. They are installed in our DAL vehicles and expect to have the coach fleet completed the end of March. Then moving on to the Operations Supervisor and fleet and facilities service vehicles.
- Staff continues to navigate all things COVID, internally and externally, as well as a variety of detours. While it continues to be taxing, staff is responding amazingly well under the circumstances. Giving staff another shoutout for their professionalism and resiliency.
- Intercity Transit is working with Senior Services of South Sound and will be doing outreach to help ensure seniors in the community, particularly those that may not be computer savvy, have access and transportation to receive their COVID vaccine.

Prepared February 5, 2021 Pat Messmer/Clerk of the Board