

Authority Meeting Highlights
a brief recap of the October 6, 2021, Authority Meeting

The meeting was held remotely in accordance with the Open Public Meetings Act guidelines in the Governor's Proclamation [20.28.14](#).

Wednesday night, the Authority:

- Authorized the General Manager, pursuant to Washington State Contract 01417, to purchase as-needed uniform items from Galls, LLC in an amount not-to-exceed \$115,000 per year, including sales tax. *(Katie Cunningham)*
- Authorized the General Manager to execute a one-year contract with four one-year renewal options with Foster Government Relations to provide State Legislative Advocacy Services in the amount of \$48,000. *(Katie Cunningham)*
- Authorized the General Manager to execute a contract amendment with Gordon Thomas Honeywell Governmental Affairs to renew the contract for Federal Advocacy Services for a period of one year in the amount of \$84,000. *(Katie Cunningham)*
- Declared vanpool vehicles surplus with a value estimated at \$228,187. *(Katie Cunningham)*
- Approved Intercity Transit's Title VI Program updates as presented and requested staff submit the updated plan to the Federal Transit Administration. *(Jessica Gould)*
- Scheduled a public hearing for 5:30 p.m., Wednesday, November 3, 2021, to receive comments on the 2022-2027 Draft Strategic Plan. *(Ann Freeman-Manzanares)*
- Scheduled a public hearing for 5:30 p.m., Wednesday, November 3, 2021, to receive comments on the 2022 Draft Budget. *(Suzanne Coit)*

Other items of interest:

- **Matt Parker introduced Operator Class 21-04:** *Randy Chase, Molly Ennes, Arthur Wilburn, Jacob Bulut, Nolan Elias, Robert Reed, Nadia Larson, Neal Christensen*

General Manager's Report:

- Applications for the Community Advisory Committee are due Friday, October 8. Six applications have been submitted to date, however, there are 8 positions open (7 adult and 1 student position). Freeman-Manzanares said anyone interested should visit the website at www.intercitytransit.com, or if you know of anyone interested in serving, share their name and she or Nancy Trail will reach out to them.
- Applications for the Surplus Van Grant program are due Wednesday, October 13. Freeman-Manzanares encourages organizations whose clients would benefit from transportation to contact Intercity Transit. The information is available on the website at

www.intercitytransit.com. Or if you know of anyone interested, share their information and she or Cindy Waterhouse will reach out to them.

- Sadly, the Centennial Station was broken into on September 30. The glass in the doors and some side windows were broken. These areas are boarded up; however, glass is a long lead-time item due to the pandemic so that repair work will be completed as quickly as possible. The drawers and cabinets were rummaged through, but nothing appears to be missing, and no cash is kept on site at the station. Security cameras will be installed on the building at the Centennial Station; however, they are also a long lead-time item. Had the cameras been in place, we likely would have captured the individual(s). Camera installation will occur as soon as they arrive.
- Staff, Forma Construction and StanTec are looking forward to offering the Authority and CAC members a tour of the Pattison construction site on Wednesday, October 20, 2021, before the start of the Authority meeting. Forma mentioned today they are a bit behind schedule on the Fuel, Wash Facility Building. They, like everyone else on the planet, are experiencing delivery delays and staffing issues due to the pandemic. Overall, the project is going really well (despite the pandemic) and they believe they will be able to make the time up along the way. Target completion date is the Fall of 2022.
- Ninety-five percent of staff are either fully vaccinated or have begun the process of getting vaccinated. Staff are required to receive their second dose of the Pfizer or Moderna or single dose of Johnson and Johnson by October 15.

Prepared October 7, 2021

Pat Messmer/Clerk of the Board