

Authority Meeting Highlights
a brief recap of the Authority Meeting of July 1, 2020

In order to comply with the Governor's guidance to "Stay Home and Stay Healthy" and in keeping with the Governor's Proclamation 20-28.5 Open Public Meetings Act and Public Records Act, this meeting was held remotely.

Action Items

Wednesday night, the Authority:

- Reviewed the Mission and Vision statements from the 2020-2025 Strategic Plan.
- Reviewed the existing Goals and End Policies in the 2020-2025 Strategic Plan to determine if they remain relevant or need updating for the 2021-2026 Strategic Plan.
- Reviewed the 2021-2026 Strategic Plan Policy Positions.
- Selected three members of the Authority (*Don Melnick, Sue Pierce, Debbie Sullivan and Clark Gilman as alternate*) to participate on an ad-hoc committee along with the Community Advisory Committee to interview and select candidates for the 2020 CAC recruitment.
- Received direction from the Authority to proceed with the ITA Citizen Representative Recruitment process. Ryan Warner's term ends December 31, 2020, and staff will begin a recruitment process to fill that position.

Other Items of Interest

- Welcomed: ***Amanda Williams, Development Assistant; Jonathan Reynolds, Coach Technician; Renee Fonseca, Customer Service Representative.***
- Received an update on the 2020 Bicycle Commuter Challenge.

General Manager's Report:

- The Washington State Supreme Court heard oral arguments on I-976 on Tuesday, June 30. The arguments lasted one hour. The virtual oral arguments can be found here: <https://www.tvw.org/watch/?clientID=9375922947&eventID=2020061188&autoStartStream=true>. We are now awaiting their decision.
- IT bus service resumed on Sunday, June 21, 2020. Things are calm and the public seems to be very happy that some bus service is restored. We have even been the recipient of some clapping around town.
- Masking became a state requirement on Friday, June 26, and staff is handing masks out on the islands at the OTC. The mask dispensers arrived today and Maintenance will start installing those on board for passengers use.
- The CAD/AVL Request for Proposals is out on the street. Proposals are due Thursday, July 16, and staff anticipates having a vendor selected and bringing the recommendation to the

Authority in September. The project should be fully operational within a two-year timeframe.

- We are in the process of acquiring a backup digital radio system, and looking at bringing this to the ITA at the mid-July or August meeting. The Authority awarded the consulting contract to IBI approximately a year ago and we are on target. We anticipate bringing a contract extension for project implementation for IBI in August.
- The State Audit is scheduled to begin the week of July 13, and the auditors plan on doing as much as possible remotely.
- The Pattison Street project was reviewed by the City of Olympia Design Review Board on Thursday, June 25, and the presentation went well. We received project approval of our design earlier this week, so another major milestone is complete. We continue to move forward and intend to be in the ground in late August.
- The June sales tax (which is actually for April) was 7.13% less than anticipated. Because we saw a little more than anticipated in January and February, even with the 20.55% less than anticipated in March, we are approximately \$1M less than our anticipated revenue. It's going to take more time to ascertain a possible future trend.
- The Lacey Transit Center (LTC) and Olympia Transit Center (OTC) painting projects are moving along nicely. The painting contractor, J Linder, completed the prep work at the LTC and began painting the shelters and light poles. To date, they have completed priming and painting the north shelter and three of the light poles. Completion is anticipated mid-July.
- They have prepped approximately half of the Olympia Transit Center, and painting is anticipated to begin mid-July and be completed mid-August.
- Prep work at the Centennial Station is anticipated to start on July 8 and 9. Painting will begin on August 12 and is anticipated to be completed on August 20.
- We prepared two new co-branded Vanpools for Girard (which was formally pallet services) in NE Lacey. They were located in Pierce County and looking for a way to ensure their employees could get to their new job site. They pay the fares for the drivers of the vans and the riders pay their own fare. They are utilizing this as an employee benefit, and it's good advertising for them, and for us, and they are allowing us to share their experience with other employers.

Prepared July 2, 2020

Pat Messmer/Clerk of the Board