

## Agreement Student Transit Pass Program

This agreement is made and entered into in duplicate this 30<sup>th</sup> day of September, 2019 by and between INTERCITY TRANSIT, a public transportation benefit area of the state of Washington, hereafter referred to as "TRANSIT", and THE EVERGREEN STATE COLLEGE, hereafter referred to as "COLLEGE."

### WITNESSETH:

WHEREAS, Students at COLLEGE authorized collection of a per credit fee for the purpose of providing TRANSIT services to all students enrolled in credit bearing classes; and

WHEREAS, TRANSIT and COLLEGE have successfully completed a four-year period during which students enrolled in credit bearing classes used their student identification card as a pass for unrestricted and unlimited travel on local TRANSIT service,

NOW, THEREFORE, in consideration of the terms, conditions, covenants and performances contained herein, the PARTIES agree as follows:

### 1. OBJECTIVES

The objectives of this Agreement are:

- A. To encourage transit use as an alternative to automobile use by students of the COLLEGE.
- B. To reduce traffic congestion and parking demand at the COLLEGE.

### 2. PROGRAM

This Agreement continues a transit pass program for students enrolled in credit bearing classes of COLLEGE. During this program, COLLEGE will affix a validating sticker on each student's identification card. This sticker will signify that student is registered for the current academic session. TRANSIT will provide students who present a validated student identification card when boarding a TRANSIT vehicle, unrestricted and unlimited travel on all Local TRANSIT routes, including regular fixed routes, and Dial-A-Lift service. Neither intercounty Olympia Express TRANSIT service nor service operated by another transit agency is part of this Agreement.

### 3. TERM

This agreement is effective on September 16, 2019. The term of this agreement shall be from the effective date through September 28, 2020, unless terminated earlier. This Agreement may be extended for additional terms subject to a re-negotiation of the agreement terms, payment for services, and other terms.

### 4. PASS VALID DATES

The pass is valid for each academic session and expires at midnight on the following dates:

- ◇ Fall session cards are valid from September 16, 2019 until December 31, 2019.
- ◇ Winter session cards are valid from December 27, 2019 until April 5, 2020
- ◇ Spring session cards are valid from March 26, 2020 until July 6, 2020.
- ◇ Summer session cards are valid from June 18, 2020 until September 28, 2020

**5. PROCEDURE FOR USE**

The valid COLLEGE student identification card must be displayed for the bus operator upon boarding. Operator will accept only cards displaying one valid sticker for the current session.

**6. MARKETING - Revised**

TRANSIT will continue to work with the COLLEGE to promote transit service and alternative transportation modes to students through on-campus transit fair activities and working with the COLLEGE's student and employee Commute Trip Reduction program. Reducing the expenditure in marketing transit service will help to reduce expenses and promotional ads typically placed in school publications and smaller local media outlets. Due to overwhelming use of current transit service the need to promote the service will be reassessed in future contract renewals.

**7. PAYMENT**

The cost of student pass use is based on TRANSIT's average annual farebox recovery rate multiplied by the estimated ridership during the academic year as outlined in Section 8, *Reports and Evaluations*. Total payment for the 2019-2020 academic year shall not exceed \$132,652.87 for student pass use.

Services provided under the student transit pass program shall be funded by the COLLEGE. TRANSIT will invoice the COLLEGE \$14,301.00 at the end of each of the following 8 months: October, November, December, January, February, March, April, May. Transit will invoice the COLLEGE \$4,561.21 at the end of each of the following 4 months: June, July, August and September.

**8. REPORTS AND EVALUATIONS**

To facilitate transit pass program review and evaluation, TRANSIT will develop and maintain program performance reports consisting of student ridership information and other relevant information. TRANSIT and COLLEGE will jointly develop a methodology to periodically assess student ridership. TRANSIT will assess student ridership three times per year – generally during the months of October, March and July. Each assessment will be conducted throughout a two-week period. The results of these surveys will be provided to the COLLEGE.

TRANSIT'S program performance reports and other records will be available for inspection, review, or audit by personnel duly authorized by COLLEGE. Program performance reports will be maintained by TRANSIT for a period of three years following the termination of this agreement. TRANSIT shall allow COLLEGE access to program performance reports for the purpose of monitoring and evaluating program performance.

**9. CHANGES**

Either party may request changes to this Agreement. Any such changes that are mutually agreed upon shall be incorporated herein by written amendment of this Agreement.

**10. TERMINATION**

Termination for Convenience. Either party may terminate this agreement at the end of any academic session by presenting the other party with a written notice of termination at least 30 days prior to the end of the session.

Termination for Cause. Failure by either party to comply with the terms of this Agreement shall constitute material breach of contract and cause for termination.

**11. ENTIRE CONTRACT**

This Agreement is the complete expression of the terms hereto, and any oral representations or understandings not incorporated herein are excluded.


**IN WITNESS WHEREOF, TRANSIT AND COLLEGE have caused this AGREEMENT to be executed as of the date first written above.**

**INTERCITY TRANSIT**

  
\_\_\_\_\_  
Ann Freeman-Manzanares  
General Manager

DATED: Oct 9, 2019

**THE EVERGREEN STATE COLLEGE**

  
\_\_\_\_\_  
John Carmichael  
Vice-President, Finance and  
Administration

DATED: Sept 30 2019