



NOTICE OF INTENT TO SOLE SOURCE

Published: November 8, 2019

Response Due By: 5:00p.m., November 25, 2019

Intercity Transit (Transit), a municipal corporation that provides public transportation in the Olympia, Washington, area, is seeking to acquire a software program to support training, accident, safety, and certification management.

Transit is considering the Trackit Manager cloud based product, to include setup and Trackit Assessment license and support (tablet app).

Transit is seeking solution providers offering an equivalent product. Transit reserves the right to purchase directly from Trackit should no equivalent solution be discovered at Transit's sole discretion.

Characteristics of an equivalent solution includes, but not limited to:

- Hosted Learning Management System
- Accident and Incident tracking and management (includes all our forms)
- Discipline tracking and management (includes all our forms)
- Training evaluations and tracking
- Asset management and tracking
- Safety Management System (SMS) components (includes separate website for employees to report safety concerns)
- Operations Supervisor road log completion and tracking
- Human Resources management (includes automatic notifications for employee CDL & Medical Certification expirations)
- Customer Complaint Module

Transit is seeking a letter of interest from solution providers who offer an equivalent product that provides the features and functionality outlined above.

Letter of interest, along with appropriate literature about the solution considered equal, is to be submitted electronically to the attention of Jeff Peterson at jpeterson@intercitytransit.com for consideration by **5:00p.m., November 25, 2019.**

To learn more about Intercity Transit, please visit our website at www.intercitytransit.com.