

Authority Meeting Highlights
a brief recap of the Authority Meeting of August 7, 2013

Action Items

Wednesday night, the Authority:

- Reappointed *Victor VanderDoes* to the Citizen Advisory Committee for a 3-year term to begin July 1, 2013, expiring June 30, 2016. (*Pat Messmer*)
- Scheduled a public hearing for August 21, 2013, to receive and consider public comments on the annual Transit Development Plan: 2012 Summary and the 2013 – 2018 Plan. (*Dennis Bloom*)
- Authorized the General Manager to enter into a contract with Tetra Tech, Inc. to provide consultation services for underground storage tank replacement, in the amount of \$29,398, including taxes. (*Marilyn Hemmann*)
- Adopted staff recommendation of an overall DBE utilization goal of 0.4% of DOT/FTA funding for the period October 1, 2013, thru September 30, 2016.
- Authorized the Chair to sign the Employment Contract in recognition of the Authority's acceptance of the terms and conditions for the employment of Ann Freeman-Manzanares for the position of General Manager, and to negotiate a contract with Ann Freeman-Manzanares with terms approved by the Authority.
- Authorized the General Manager to enter into a contract amendment with Hargis Engineers in a not-to-exceed amount of \$19,475.00 (*Jeff Peterson*)
- Received an update on the Draft Annual Transit Development Plan. (*Dennis Bloom*)

Other Items of Interest

- Received an update on the **Travel Training Pilot and Bus Buddies Program**.
- Chair Thies, General Manager Ann Freeman-Manzanares and Marketing and Communications Manager, Meg Kester, met with the **editorial board** for The Olympian Wednesday morning.
- We have **213 active vanpools**. There is a lot of interest from Madigan. We started one new van with a few more in the works. Employment Security is moving an office from Seattle to Lacey. Staff is working to set them up with vanpools. To date, 60 people have shown an interest.
- Intercity Transit has an **agreement with Sound Transit** to extend the 592 from DuPont to Olympia beginning September 30, 2013.

- Intercity Transit recently amended the **annual employee transit pass contracts** with the City of Olympia, TRPC, SPSCC and St. Martin's.
- Several staff members are actively participating with local and regional agencies on **WSDOT's Interchange Justification Report Study of I-5/JBLM** gates between DuPont and Lakewood. We hope to have a presentation from the consultants before the end of the of the year.
- Staff is actively participating in each of the three **Community Challenge Grant projects**. This includes Tumwater's Brewery District, Capitol Blvd. Planning Project and Lacey's Woodland District Project.
- Vanpool Manager, Carolyn Newsome, attended and presented at the **Association for Commuter Transportation's Annual Conference** in San Antonio in July. She is the National Chair of their Vanpool Council.

Pat Messmer

Prepared: August 8, 2013